Section 4: Bidding Forms

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Bid Submission Sheet

- Note -

*The Bidder must accomplish the Bid Submission Sheet on its letterhead clearly showing the Bidder’s complete name and address.*

Date:

International Competitive Bidding (ICB) No.:

Invitation for Bid (IFB) No.:

Alternative No.:

To: *MINISTRY OF FINANCE AND PLANNING*

We, the undersigned, declare that:

1. We have examined and have no reservations to the Bidding Documents, including Addenda issued in accordance with Instructions to Bidders (ITB) 8.
2. We offer to supply in conformity with the Bidding Documents and in accordance with the delivery schedule specified in Section 6 (Schedule of Supply), the following Goods and Related Services: [*insert a brief description of the goods and related services*]
3. The total price of our Bid, excluding any discounts offered in item (d) below, is

*[amount in Maldivian Rufiyaa (MVR) in words], [amount in figures]*

*The total bid price from the price schedules should be entered by the bidder inside this box. Absence of the total bid price in the Bid Submission Sheet may result in the rejection of the bid.*

1. The discounts offered and the methodology for their application are as follows:

Discounts: If our Bid is accepted, the following discounts shall apply: [*specify in detail each discount offered and the specific item of the Schedule of Supply to which it applies*]

Methodology of Application of the Discounts: The discounts shall be applied using the following method: [*specify in detail the method that shall be used to apply the discounts*]

1. Our Bid shall be valid for a period of [*insert validity period as specified in ITB 20.1 of the BDS.*] days starts from the date fixed for the bid submission deadline in accordance with ITB 24.1, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.
2. If our Bid is accepted, we commit to obtain a Performance Security in accordance with the Bidding Documents.
3. Our firm, including any subcontractors or suppliers for any part of the Contract, have nationalities from eligible countries in accordance with ITB 4.2.
4. We, our directors, key officers, key personnel, including any subcontractors, consultants, subconsultants, manufacturers, service providers or suppliers for any part of the contract, do not have any conflict of interest in accordance with ITB 4.3.

If there is any conflict of interest, please state details:

1. Parties involved in the conflict of interest: \_\_\_\_\_\_\_\_\_\_
2. Details about the conflict of interest: \_\_\_\_\_\_\_\_\_\_
3. We are not participating, as a Bidder, either individually or as partner in a Joint Venture, in more than one Bid in this bidding process in accordance with ITB 4.3(e), other than alternative offers in accordance with the Bidding Documents.
4. Our firm, Joint Venture partners, our respective direct and indirect shareholders, directors, key officers, key personnel, associates, parent company, affiliates or subsidiaries, including any Subcontractors, consultants, subconsultants, manufacturers, service providers or Suppliers for any part of the contract, are not subject to, or not controlled by any entity or individual that is subject to a temporary suspension or a debarment imposed by any multilateral development bank.
5. Our firm, Joint Venture partners, our respective direct and indirect shareholders, directors, key officers, key personnel, associates, parent company, affiliates or subsidiaries, including any Subcontractors, consultants, subconsultants, manufacturers, service providers or Suppliers for any part of the contract, are not under ongoing investigation and/or sanctions proceedings by any multilateral development bank.

If under ongoing investigation and/or sanction proceedings by any multilateral development bank, please state details:

1. Name of the multilateral development bank: \_\_\_\_\_\_\_\_\_\_
2. Reason for the ongoing investigation/allegations: \_\_\_\_\_\_\_\_\_\_
3. Our firm, Joint Venture partners, our respective direct and indirect shareholders, directors, key officers, key personnel, associates, parent company, affiliates or subsidiaries, including any Subcontractors, consultants, subconsultants, manufacturers, service providers or Suppliers for any part of the Contract, are not temporarily suspended, debarred, declared ineligible, or subject to any national and/or international sanctions by any country, any international organization, any multilateral development bank and other donor agency.

If so temporarily suspended, debarred, declared ineligible, or subject to any national and/or international sanctions by any country, any international organization, any multilateral development bank and other donor agency, please state details (as applicable to each Joint Venture partner, their respective direct or indirect shareholders, directors, key officers, key personnel, associate, parent company, affiliate, subsidiaries, Subcontractors, consultants, subconsultants, manufacturers, service providers and/or Suppliers):

1. Name of Institution: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Period of the temporary suspension, debarment, ineligibility, or national or international sanction [*start and end date*]: \_\_\_\_\_\_\_\_\_\_\_\_
3. Reason for the temporary suspension, debarment, ineligibility, or national or international sanction: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Our firm, Joint Venture partners, associates, parent company, affiliates or subsidiaries’, including any Subcontractors, consultants, subconsultants, manufacturers, service providers, Suppliers, key officers, directors and key personnel have never been charged or convicted with any criminal offense (including felonies but excluding misdemeanors) or infractions and/or violations of ordinance; nor charged or found liable in any civil or administrative proceedings in the last 10 years; or undergoing investigation for such, or subject to any criminal, civil or administrative orders, monitorship or enforcement actions.

If so charged, convicted/found liable, under ongoing investigation, or subject to orders, monitorship or enforcement actions, please state details:

1. Nature of the offense, violation, proceedings, investigation, and/or monitorship or enforcement actions: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. Court, area of jurisdiction and/or the enforcement agency: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Resolution [*i.e. dismissed; settled; or convicted/duration of penalty*]: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
4. Other relevant details [*please specify*]: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
5. Our firm, Joint Venture partners, our respective direct and indirect shareholders, directors, key officers, key personnel, associates, affiliates or subsidiaries, including any Subcontractors, consultants, subconsultants, manufacturers, service providers or Suppliers, can make and receive electronic fund transfer payments through the international banking system or otherwise discharge the Purchaser’s obligation upon initiation of wire transfer.

If unable to make or receive funds through the international banking system or otherwise discharge the Purchaser’s obligation upon initiation of wire transfer, please state the details:

1. Nature of the restriction: \_\_\_\_\_\_\_\_\_\_
2. Jurisdiction of the restriction: \_\_\_\_\_\_\_\_\_\_
3. Other relevant details: \_\_\_\_\_\_\_\_\_\_
4. Our firm, Joint Venture partners, associates, parent company, affiliates or subsidiaries, including any Subcontractors, consultants, subconsultants, manufacturers, service providers or Suppliers, key officers, directors and key personnel are not from a country which is prohibited to export goods or services to, or receive any payments from the Purchaser’s country and/or are not prohibited to receive payments for particular goods or services by the Purchaser’s country by an act of compliance with a decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations.
5. We understand that it is our obligation to notify the Purchaser of any changes in connection with the matters described in paragraphs (i), (k), (l), (m), (n), (o), (p) and (t) of this Bid Submission Sheet.
6. [We are not a government-owned enterprise] / [We are a government-owned enterprise but meet the requirements of ITB 4.5].**[[1]](#footnote-1)**
7. We have not been suspended nor declared ineligible by the Purchaser based on execution of a Bid-Securing Declaration in accordance with ITB 4.6.
8. We have paid, or intend to pay, either directly or indirectly, the following commissions, gratuities, or fees with respect to the bidding process or execution of the Contract: **[[2]](#footnote-2)**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Recipient | Address | Reason | Amount |
|  |  |  |  |
|  |  |  |  |

1. We understand that this Bid, together with your written acceptance thereof included in your notification of award, shall constitute a binding contract between us, until a formal Contract is prepared and executed.
2. We understand that you are not bound to accept the lowest evaluated Bid or any other Bid that you may receive.
3. At any time following submission of our Bid, We shall permit, and shall cause our Joint Venture partners, directors, key officers, key personnel, associates, parent company, affiliates or subsidiaries, including any Subcontractors, consultants, subconsultants, manufacturers, service providers or Suppliers for any part of the contract to permit the purchaser or its representative to inspect our site, assets, accounts and records and other documents relating to the bid submission and to have them audited by auditors appointed by the purchaser. We understand that failure of this obligation may constitute obstructive practice that may result in debarment and/or contract termination.
4. Regardless of whether the contract will be awarded to us, we shall preserve all accounts, records and other documents related to bid submission for at least 3 years from the date of submission of the bid or the period prescribed in applicable law, whichever is longer.
5. If we are awarded the contract, we shall preserve all accounts, records and other documents related to the procurement and execution of the contract for at least 5 years after completing the works contemplated in the relevant contracts or the period prescribed in applicable law, whichever is longer.
6. We certify on behalf of the Bidder, that the information provided in the bid has been fully reviewed, given in good faith, and to the best of our knowledge is true and complete. We understand that it is our obligation to inform the Purchaser of any changes to the information as and when it becomes known to us. We understand that any misrepresentation that knowingly or recklessly misleads, or attempts to mislead may lead to the automatic rejection of the Bid or cancellation of the contract, if awarded, and may result in remedial actions, in accordance with the Public Finance Regulation (Regulation No. R-158/2023) of the Maldives.

Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

In the capacity of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Signed \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Duly authorized to sign the Bid for and on behalf of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Date \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Grand Summary

Name of Bidder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ IFB Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Page \_\_\_ of \_\_\_

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Item | Description | Total Price | Sales and Other Taxes | Total Price per including Taxes |
| **1** | **2** | **3** | **4** | **5 = 3 + 4** |
| 1 | Price for Goods to Be Offered from Within the Purchaser's Country |  |  |  |
| 2 | Price for Goods to Be Offered from Outside the Purchaser's Country |  |  |  |
| 3 | Price for Related Services to Be Offered from Outside and Within the Purchaser's Country |  |  |  |
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|  |  |  |  |  |
| TOTAL | |  |  |  |

Name

In the capacity of

Signed

Duly authorized to sign the Bid for and on behalf of

Date

Price Schedule for Goods

to Be Offered from Within the Purchaser's Country

Name of Bidder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ IFB Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Page \_\_\_ of \_\_\_

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Item | Description | Country of  Origin | Domestic Value Added in Percent | Quantity  and Unit of Measurement | Unit Price EXW | Total EXW Price per item | Sales and Other Taxes  Per Item | Total Price per Item including Taxes |
| **1** | **2** | **3** | **4** | **5** | **6** | **7 = 5 x 6** | **8** | **9 = 7 + 8** |
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| **Total Amount** | | | | | |  |  |  |

Notes:

Column 4:In accordance with margin of preference ITB 35, if applicable.

Domestic Value Added comprises domestic labor, the domestic content of materials, domestic overheads and profits from the stage of mining the raw material until final assembly.

Column 6: Incoterm in accordance with ITB 14

Currency in accordance with ITB 15

Price shall include all sales and other taxes already paid or payable on the components and raw materials used in the manufacture or assembly of the item or the sales and other taxes already paid on previously imported items.

Column 8: Payable in the Purchaser’s country if Contract is awarded

Name

In the capacity of

Signed

Duly authorized to sign the Bid for and on behalf of

Date

Price Schedule for Goods

to Be Offered from Outside the Purchaser's Country

Name of Bidder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ IFB Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Page \_\_\_ of \_\_\_

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Item | Description | Country  of  Origin | Quantity  and Unit of  Measurement | Unit Price  DDP | Total Price  DDP per Item | Sales and Other Taxes  Per Item | Total Price per Item including Taxes |
| **1** | **2** | **3** | **4** | **5** | **6 = 4 x 5** | **7** | **8 = 6 + 7** |
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| **Total Amount** | | | | |  |  |  |

Notes:

Columns 5 and 6: Incotermin accordance with ITB 14

Currency in accordance with ITB 15

Name

In the capacity of

Signed

Duly authorized to sign the Bid for and on behalf of

Date

Price Schedule for Related Services

to Be Offered from Outside and Within the Purchaser's Country

Name of Bidder \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ IFB Number \_\_\_\_\_\_\_\_\_\_\_\_\_\_ Page \_\_\_ of \_\_\_

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Item No. | Description | Country of Origin | Quantity  and Unit of  Measure-ment | Unit Price | Total Price  DDP per Item | Sales and Other Taxes  Per Item | Total Price per Item including Taxes |
| **1** | **2** | **3** | **4** | **5** | **6 = 4 x 5** | **7** | **8 = 6 + 7** |
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|  |  |  |  | **Total Amount** |  |  |  |

**Notes:**

Columns 5 and 6: Incoterm in accordance with ITB 14

Currency in accordance with ITB 15

Prices are to be quoted inclusive of sales and other similar taxes applicable in the Purchaser’s country and payable on the Related Services, if the Contract is awarded to the Bidder

Name

In the capacity of

Signed

Duly authorized to sign the Bid for and on behalf of

Date

Bid Security

Bank Guarantee

*[insert bank’s name, and address of issuing branch or office]* **[[3]](#footnote-3)**

**Beneficiary:** *MINISTRY OF FINANCE AND PLANNING*

**Date:** *[insert date (as day, month, and year)]*

**Bid Security No.:** *[insert number]*

We have been informed that *[insert name of the bidder]* (hereinafter called "the Bidder") has submitted to you its bid dated *[insert date (as day, month, and year)]* (hereinafter called "the Bid") for the execution of *[insert name of contract]* under Invitation for Bids No*. [insert IFB number]* (“the IFB”).

Furthermore, we understand that, according to your conditions, bids must be supported by a bid guarantee.

At the request of the Bidder, we *[insert name of bank]* hereby irrevocably undertake to pay you any sum or sums not exceeding in total an amount of *[insert amount in words] [insert amount in figures]* *upon* receipt by us of your first demand in writing accompanied by a written statement, stating that the Bidder is in breach of its obligation(s) under the bid conditions, because the Bidder

(a) has withdrawn its Bid during the period of bid validity specified by the Bidder in the Bid Submission Sheet; or

(b) does not accept the correction of errors in accordance with the Instructions to Bidders (hereinafter “the ITB”); or

(c) having been notified of the acceptance of its Bid by the Purchaser during the period of bid validity, (i) fails or refuses to execute the Contract Agreement; or (ii) fails or refuses to furnish the Performance Security, in accordance with the ITB.

This guarantee will expire (a) if the Bidder is the successful Bidder, upon our receipt of copies of the Contract Agreement signed by the Bidder and the Performance Security issued to you upon the instruction of the Bidder; or (b) if the Bidder is not the successful Bidder, upon the earlier of (i) our receipt of a copy of your notification to the Bidder of the name of the successful Bidder, or (ii) 28 days after the expiration of the Bidder’s bid.

Consequently, any demand for payment under this guarantee must be received by us at the office indicated above on or before that date.

This guarantee is subject to the Uniform Rules for Demand Guarantees (URDG) 2010 Revisions, ICC Publication No. 758.**[[4]](#footnote-4)**

[Authorized signature(s) and bank’s seal (where appropriate)]

Manufacturer’s Authorization

Date: *[insert date (as day, month, and year) of bid submission]*

OCB No.: *[insert number of bidding process]*

To: *[insert complete name of the Purchaser]*

WHEREAS

We *[insert complete name of the manufacturer]*, who are official manufacturers of *[insert type of goods manufactured]*, having factories at *[insert full address of manufacturer’s factories]*, do hereby authorize *[insert complete name of the bidder]* to submit a bid the purpose of which is to provide the following goods, manufactured by us *[insert name and/or brief description of the goods]*, and to subsequently negotiate and sign the Contract.

We hereby extend our full guarantee and warranty in accordance with Clause 28 of the General Conditions, with respect to the goods offered by the above firm.

Signed: *[insert signature(s) of authorized representative(s) of the manufacturer]*

Name: *[insert complete name(s) of authorized representative(s) of the manufacturer]*

Title: *[insert title]*

Duly authorized to sign this Authorization on behalf of *[insert complete name of the manufacturer]*

Dated on \_\_\_\_\_\_\_\_\_\_\_\_ day of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, \_\_\_\_\_\_\_ *[insert date of signing]*

**-- Note --**

*All italicized text is for use in preparing this form and shall be deleted from the final document.*

*The bidder shall require the manufacturer to fill out this form in accordance with the instructions indicated. This letter of authorization should be signed by a person with the proper authority to sign documents that are binding on the manufacturer. The bidder shall include it in its bid, if so indicated in the Bid Data Sheet (BDS).*

Bidder’s Qualification

To establish its qualifications to perform the contract in accordance with Section 3 (Evaluation and Qualification Criteria), the Bidder shall provide the following information requested in the corresponding Information Sheets.

**Form ELI - 1: Bidderʼs Information Sheet**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Bidderʼs Information** | | | | |
|  | | **Information of the Bidder** | **If the Bidder is a subsidiary or branch, information of any parent company/companies** |
| **Names** | **Full legal name(s)** |  |  |
| **Full trading name(s) (if any)** |  |  |
| **Addresses** | **Registered address(es)** |  |  |
| **Trading address(es)** |  |  |
| **Postal address(es) (if different from trading address)** |  |  |
| **Type of organization** | |  |  |
| **Country of constitution/incorporation/registration** | |  |  |
| **Year of constitution/incorporation/ registration** | |  |  |
| **Corporate or registration number** | |  |  |
| **In case of a Joint Venture, legal name of each partner** | |  | |
| **Bidderʼs authorized representative**  (name, address, telephone number(s), fax number(s) and  e-mail address) | |  | |
| **Attached are copies of the following documents:**  1. In case of a single entity, articles of incorporation or constitution and company incorporation/registration of the legal entity named above, in accordance with ITB 4.1 and ITB 4.2  2. Authorization to represent the firm or Joint Venture named above, in accordance with ITB 22.2  3. In case of a Joint Venture, a letter of intent to form a Joint Venture or Joint Venture agreement, in accordance with ITB 4.1  4. In case of a government-owned enterprise, any additional documents not covered under 1 above required to comply with ITB 4.5 | | | |

**Form ELI - 2: Joint Venture Information Sheet**

Each member of the Joint Venture must fill out this form separately.

|  |  |  |  |
| --- | --- | --- | --- |
| **Joint Venture Information** | | | |
| **Bidderʼs legal name** | |  | |
|  | | **Information of Joint Venture Partner** | **If any Joint Venture Partner is a subsidiary or branch, information of any parent company/companies** |
| **Names** | **Full legal name** |  |  |
| **Full trading name(s) (if any)** |  |  |
| **Addresses** | **Registered address(es)** |  |  |
| **Trading address(es)** |  |  |
| **Postal address(es) (if different from trading address)** |  |  |
| **Type of organization** | |  |  |
| **Country of constitution/incorporation/ registration** | |  |  |
| **Year of constitution/incorporation/ registration** | |  |  |
| **Corporate or registration number** | |  |  |
| **Joint Venture Partnerʼs authorized representative information**  (name, address, telephone number(s), fax number(s) and e-mail address) | |  | |
| **Attached are copies of the following documents:**  1. Articles of incorporation or constitution and company incorporation/registration of the legal entity named above, in accordance with ITB 4.1 and ITB 4.2  2. Authorization to represent the firm named above, in accordance with ITB 22.2  3. In the case of a government-owned enterprise, documents establishing legal and financial autonomy and compliance with commercial law, in accordance with ITB 4.5 | | | |

**Form EXP - 1: Contractual Experience**

Fill out one (1) form per contract. Each contract shall be supported by Signed Contract Agreement.

|  |  |  |  |
| --- | --- | --- | --- |
| **Contractual Experience** | | | |
| **Contract No** . . . . . . **of** . . . . . . | **Contract Identification** |  | |
| **Award Date** |  | **Completion Date** |  |
| **Role in Contract** | * **Manufacturer** | * **Supplier** | * **Subcontractor** |
| **Total Contract Amount** | **$** | | |
| **If partner in a joint venture or subcontractor, specify participation of total contract amount** | **Percent of Total** | **Amount** | |
| **Purchaser’s name**  **Address**  **Telephone/Fax Number**  **E-mail** |  | | |
| **Description of the Similarity in Accordance with Criteria 2.2.1 of Section 3 (Evaluation and Qualification Criteria)** | | | |
|  |  | | |

**Form FIN - 1: Historical Financial Performance**

Each Bidder must fill out this form.

In case of a Joint Venture, each Joint Venture Partner must fill out this form separately and provide the Joint Venture Partner’s name:

Joint Venture Partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
|  | **Financial Data for Previous \_\_\_ Years [$ Equivalent]** | | |
| **Year 1:** | **Year 2:** | **Year \_\_:** |

**Information from Balance Sheet**

|  |  |  |  |
| --- | --- | --- | --- |
| **Total Assets (TA)** |  |  |  |
| **Total Liabilities (TL)** |  |  |  |
| **Net Worth = TA-TL** |  |  |  |
| **Current Assets (CA)** |  |  |  |
| **Current Liabilities (CL)** |  |  |  |
| **Working Capital = CA - CL** |  |  |  |

|  |  |  |
| --- | --- | --- |
| **Most Recent**  **Working Capital** |  | To be obtained for most recent year and carried forward to FIN - 3 Line 1; in case of Joint Ventures, to the corresponding Joint Venture Partner’s FIN - 3. |

**Information from Income Statement**

|  |  |  |  |
| --- | --- | --- | --- |
| **Total Revenues** |  |  |  |
| **Profits Before Taxes** |  |  |  |
| **Profits After Taxes** |  |  |  |
| * Attached are copies of financial statements (balance sheets including all related notes, and income statements) for the last \_\_\_\_\_ years, as indicated above, complying with the following conditions:  1. Unless otherwise required by Section 3 of the Bidding Documents, all such documents reflect the standalone financial situation of the legal entity or entities comprising the Bidder and not the Bidder’s parent companies, subsidiaries, or affiliates. 2. Historical financial statements must be audited by a certified accountant. 3. Historical financial statements must be complete, including all notes to the financial statements. 4. Historical financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted). | | | |

**Form FIN - 2: Size of Operation (Average Annual Turnover)**

Each Bidder must fill out this form.

The information supplied should be the Annual Turnover of the Bidder or each partner of a Joint Venture for the total certified payments received from the clients for contracts in progress or completed, converted to US dollars at the rate of exchange at the end of the period reported.

In case of a Joint Venture, each Joint Venture Partner must fill out this form separately and provide the Joint Venture Partner’s name:

Joint Venture Partner: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

|  |  |  |  |
| --- | --- | --- | --- |
| **Annual Turnover Data for the Last . . . . Years** | | | |
| **Year** | **Amount**  **Currency** | **Exchange**  **Rate** | **$ Equivalent** | |
|  |  |  |  | |
|  |  |  |  | |
|  |  |  |  | |
| **Average Annual Turnover** | | |  | |

**Form FIN - 3: Cash Flow Capacity**

Specify proposed sources of financing, such as working capital, lines of credit**[[5]](#footnote-5)**, and other financial resources (other than any contractual advance payments) available to meet the cash flow requirements indicated under Criterion 2.3.3 of Section 3 (Evaluation and Qualification Criteria).

|  |  |  |
| --- | --- | --- |
| **Financial Resources** | | |
| **No.** | **Source of financing** | **Amount ($ equivalent)** |
| 1 |  |  |
| 2 |  |  |
| 3 |  |  |
|  |  |  |

Technical Forms

## Form Tech 1: PV Module

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | | | **To be filled by Bidder** | | |
| No. | Description | Unit | Requirements | **Data** | **Remarks** |
| 3.1.1 | Manufacturer |  | Tier 1 |  |  |
| 3.1.2 | Type |  | Monocrystalline PERC half cut |  |  |
| 3.1.3 | Min/Max Operating Temperature | oC |  |  |  |
| 3.1.4 | On which page can manufacturer’s datasheet be found? |  |  |  |  |
| 3.1.5 | Maximum DC system Voltage | V | 1000 |  |  |
| 3.1.6 | Nominal Power at STC | W | >400 |  |  |
| 3.1.7 | Power Tolerance (+/-) | % |  |  |  |
| 3.1.8 | Temperature Coefficient (Power) | %/oC | < 0.38 |  |  |
| 3.1.9 | Temperature Coefficient (Voltage) | %/oC |  |  |  |
| 3.1.10 | Temperature Coefficient (Current) | %/oC |  |  |  |
| 3.1.11 | Module Efficiency at STC | % | >20 |  |  |
| 3.1.12 | Cable Connectors |  | MC4 compatible |  |  |
| 3.1.13 | Voltage at Pmax | V |  |  |  |
| 3.1.14 | Open Circuit Voltage | V | >50 |  |  |
| 3.1.15 | Current at Pmax | I |  |  |  |
| 3.1.16 | Short Circuit Current | I | <15 |  |  |
|  |  |  |  |  |  |
| 3.1.17 | Height/Width/Depth | mm | Height <2200  Width <1300  Depth 35 |  |  |
| 3.1.18 | Weight | Kg | <30 Kg |  |  |
| 3.1.19 | Safety Class |  | II |  |  |
| 3.1.20 | IEC 61730 Certificate |  | Mandatory |  |  |
| 3.1.21 | IEC 61215 Certificate |  | Mandatory |  |  |
| 3.1.22 | IEC 61701 Certificate |  | Mandatory |  |  |
| 3.1.23 | Product Warranty | Years | 10 |  |  |
| 3.1.24 | Power Guarantee | %/Year | At least 80% after 25 years |  |  |
| 3.1.25 | Quantity of PV Modules | kW | As per Section 6 |  |  |

## Form Tech 2(a): String Inverter (5 kW, 1- Phase) Form

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | | | **To be filled by Bidder** | | |
| No. | Description | Unit | Requirements | **Data** | **Remarks** |
| 3.2.1 | Manufacturer | N/A | Refer to 2.2 |  |  |
| 3.2.2 | Documents proving proposed inverter brand has been in use in North America and Europe for past 5 years |  |  | [Submitted / Not Submitted] |  |
| 3.2.3 | Min/Max Operating Temperature | oC |  |  |  |
| 3.2.4 | On which page can manufacturer’s datasheet be found? |  |  |  |  |
| 3.2.5 |  |  |  |  |  |
| 3.2.6 | Maximum DC system Voltage | V | 1000 |  |  |
| 3.2.7 | Nominal MPP Voltage Range | V | Minimum: ≤ 80  Maximum: ≥ 300 |  |  |
| 3.2.8 | Maximum DC Current | A |  |  |  |
| 3.2.9 | Number of DC Inputs |  |  |  |  |
| 3.2.10 | Fuse Rating for DC Input | A |  |  |  |
| 3.2.11 | Total nominal DC Power | W | ≥5000 |  |  |
| 3.2.12 | Nominal AC Output Power | W |  |  |  |
| 3.2.13 | Nominal AC Current | A |  |  |  |
| 3.2.14 | Nominal AC Voltage | V | 230 (180-250) |  |  |
| 3.2.15 | AC Grid Frequency | Hz | 50 (±2.5) |  |  |
| 3.2.16 | Power Factors |  |  |  |  |
| 3.2.17 | Maximum THDi | % | <3 |  |  |
| 3.2.18 | Height/Width/Depth | Mm |  |  |  |
| 3.2.19 | Weight | Kg |  |  |  |
| 3.2.20 | Operation Consumption | W |  |  |  |
| 3.2.21 | Standby Consumption | W |  |  |  |
| 3.2.22 | Communication Protocol |  |  |  |  |
| 3.2.23 | Certificates |  |  |  |  |
| 3.2.24 | Product Warranty | Years | 10 |  |  |
| 3.2.25 | Frequency measurement average | ms | 100 |  |  |
| 3.2.26 | Number of inverters | Nos | As per Section 6 |  |  |

## Form Tech 2(b): String Inverter (5 kW, 3- Phase) Form

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | | | **To be filled by Bidder** | | |
| No. | Description | Unit | Requirements | **Data** | **Remarks** |
| 3.3.1 | Manufacturer | N/A | Refer to 2.2 |  |  |
| 3.3.2 | Documents proving proposed inverter brand has been in use in North America and Europe for past 5 years |  |  | [Submitted / Not Submitted] |  |
| 3.3.3 | Min/Max Operating Temperature | oC |  |  |  |
| 3.3.4 | On which page can manufacturer’s datasheet be found? |  |  |  |  |
| 3.3.5 |  |  |  |  |  |
| 3.3.6 | Maximum DC system Voltage | V | 1000 |  |  |
| 3.3.7 | Nominal MPP Voltage Range | V | Minimum: ≤ 80  Maximum: ≥ 300 |  |  |
| 3.3.8 | Maximum DC Current | A |  |  |  |
| 3.3.9 | Number of DC Inputs |  |  |  |  |
| 3.3.10 | Fuse Rating for DC Input | A |  |  |  |
| 3.3.11 | Total nominal DC Power | W | ≥5000 |  |  |
| 3.3.12 | Nominal AC Output Power | W |  |  |  |
| 3.3.13 | Nominal AC Current | A |  |  |  |
| 3.3.14 | Nominal AC Voltage | V | 400 (360-415) |  |  |
| 3.3.15 | AC Grid Frequency | Hz | 50 (±2.5) |  |  |
| 3.3.16 | Power Factors |  |  |  |  |
| 3.3.17 | Maximum THDi | % | <3 |  |  |
| 3.3.18 | Height/Width/Depth | Mm |  |  |  |
| 3.3.19 | Weight | Kg |  |  |  |
| 3.3.20 | Operation Consumption | W |  |  |  |
| 3.3.21 | Standby Consumption | W |  |  |  |
| 3.3.22 | Communication Protocol |  |  |  |  |
| 3.3.23 | Certificates |  |  |  |  |
| 3.3.24 | Product Warranty | Years | 10 |  |  |
| 3.3.25 | Frequency measurement average | ms | 100 |  |  |
| 3.3.26 | Number of inverters | Nos | As per Section 6 |  |  |

## Form Tech 3: PV Module Mounting Structure

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | | | **To be filled by Bidder** | | |
| No. | Description | Unit | Requirements | **Data** | **Remarks** |
| 3.4.1 | Manufacturer |  |  |  |  |
| 3.4.2 | Min/Max Operating Temperature | oC |  |  |  |
| 3.4.3 | Material Type |  | Anodized Aluminum |  |  |
| 3.4.4 | Material (Nuts, Bolts, Screws, Fasteners) |  |  |  |  |
| 3.4.5 | Environmental Conditions |  | Salty, Humid |  |  |
| 3.4.6 | On which page can manufacturer’s datasheet be found? |  |  |  |  |
| 3.4.7 | Roof Fixing Clamp Type |  | L-Foot |  |  |
| 3.4.8 | Structure Parallel to Roof |  | Yes |  |  |
| 3.4.9 | Quantity of Guide Rails | Meter |  |  |  |
| 3.4.10 | Number of L-feet | Nos |  |  |  |
| 3.4.11 | Number of mid-clamps | Nos |  |  |  |
| 3.4.12 | Number of end-clamps | Nos |  |  |  |
| 3.4.13 | Number of Rail Splice | Nos |  |  |  |
| 3.4.14 | Product Warranty | Years |  |  |  |

## Form Tech 4: Solar Cable Form

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | | | **To be filled by Bidder** | | |
| No. | Description | Unit | Requirements | **Data** | **Remarks** |
| 3.5.1 | Manufacturer |  |  |  |  |
| 3.5.2 | Type |  | Copper, double insulated |  |  |
| 3.5.3 | On which page can manufacturer’s datasheet be found? |  |  |  |  |
| 3.5.4 | Rated Voltage | V | 1500 |  |  |
| 3.5.5 | Cable Length | m |  |  |  |
| 3.5.6 | Number of Cores |  | 1 |  |  |
| 3.5.7 | Conductor |  | Copper |  |  |
| 3.5.8 | Cross-section area | mm2 | 4 mm2 |  |  |
| 3.5.9 | Conductor Shape |  |  |  |  |
| 3.5.10 | Insulation Material |  | XLPE |  |  |
| 3.5.11 | Type Test Certification |  | PV 1-F/ H1Z2Z2-K |  |  |
| 3.5.12 | Total Length of Cable | m |  |  |  |

## Form Tech 5: MC4 Connector Form

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | | | | **To be filled by Bidder** | | |
| No. | Description | Unit | Requirements | **Data** | **Remarks** |
| 3.6.1 | Manufacturer |  |  |  |  |
| 3.6.2 | Type |  |  |  |  |
| 3.6.3 | On which page can manufacturer’s datasheet be found? |  |  |  |  |
| 3.6.4 | Rated Voltage | V | 1000 |  |  |
| 3.6.5 | Rated Resistance | Ω | <0.5 |  |  |
| 3.6.6 | Contact Material |  | Tinned Copper, cross-linked |  |  |
| 3.6.7 | Temperature Rating | oC | Up to 90 |  |  |
| 3.6.8 | Protection Class |  | IP 67 |  |  |
| 3.6.9 | Safety Class |  | II |  |  |
| 3.6.10 | Certificate |  | EN 50521:2008 or Equivalent |  |  |
| 3.6.11 | Total Number MC4 Connectors | Pairs |  |  |  |

1. Use one of the two options as appropriate. [↑](#footnote-ref-1)
2. If none has been paid or is to be paid, indicate “None.” [↑](#footnote-ref-2)
3. All italicized text is for use in preparing this form and shall be deleted from the final document. [↑](#footnote-ref-3)
4. Or the Purchaser may use “Uniform Rules for Demand Guarantees (URDG), ICC Publication No. 458” as appropriate. [↑](#footnote-ref-4)
5. Financial resources such as Line of Credits specified shall be sought from Financial Institutions. All financing facilities sought for other than this specific project, shall be presented along with a written confirmation of the facility balance by the facility provider. The written confirmation shall not carry a date earlier than 30 days prior to the date of bid submission. [↑](#footnote-ref-5)