|  |  |
| --- | --- |
| Section 2: Bid Data Sheet | |
| **A. General** | |
| **ITB 1.1** | The number of the Invitation for Bids (IFB) is: (IUL)13-K/13/2025/160 |
| **ITB 1.1** | The Purchaser is: Ministry of Tourism and Environment, Republic of Maldives |
| **ITB 1.1** | The name of the international competitive bidding (ICB) is: **Procurement of materials required for Rooftop Solar Photovoltaic systems of aggregate capacity 1.5MWp for household consumers**  The identification numberof the ICB is: **TES/2025/G-002**  The number and identification of lots comprising this ICB is: **None** |
| **B. Contents of Bidding Document** | |
| **ITB 7.1** | For **clarification purposes** only, the Purchaser’s address is:  Attention: Ms. Fathimath Rishfa Ahmed  Chief Procurement Executive, National Tender, Ministry of Finance and Planning  Street address: Ameenee Magu  City: Male  ZIP code: 20379  Country: Maldives  Telephone: (960) 3349113, (960) 3349106  E-mail: [abdulla.maaz@finance.gov.mv](mailto:abdulla.maaz@finance.gov.mv), [tender@finance.gov.mv](mailto:tender@finance.gov.mv) |
| **C. Preparation of Bids** | |
| **ITB 10.1** | The language of the Bid is: English |
| **ITB 11.1 (i)** | The Bidder shall submit with its Bid the following additional documents:   * Business Registration Certificate.   Registration is not required for International bidders at this stage. However, international bidders shall be responsible to ensure that they confirm with required registration under Foreign Investment Registration and Foreign Direct Investment Policy requirements of Maldives prior to bid submission. For more information please visit: <http://www.trade.gov.mv/>   * English Translation of the Business Registration Certificate if it is in other language. * Copies of the Certificate of completion from the Client or equivalent document proving the Bidder´s experience according to the required qualification criteria defined in Section 3 * Data sheets (Technical Forms) as per Section 4 and Manufacturer datasheets and technical information * Power of Attorney to confirm authorization of the signatory of the Bid to commit the Bidder, in accordance with ITB Clause 22.2. * GST Registration Certificate   Local bidders incorporated in Maldives and International foreign companies who are already engaged in any work in Maldives, or have re-registered their entity in the Maldives, or have incorporated a company in Maldives shall be eligible to pay local taxes under tax regulations of the Maldives. For more information please visit: <https://www.mira.gov.mv/> |
| **ITB 12.2** | The units and rates in figures entered into the Price Schedules should be typewritten or if written by hand, must be in print form. Price Schedules not presented accordingly may be considered nonresponsive. |
| **ITB 13.1** | Alternative Bids**shall not**be permitted. |
| **ITB 14.5** | The Incoterms edition is: **Incoterms 2020** |
| ITB 14.6 (b) (i) (ii) | For Goods offered from outside the Purchaser’s country, the Bidder shall quote prices using the following Incoterms: **2020 DDP** **at the respective atoll/islands as stated in Section 6: Schedule of Supply**  Note to bidders: Customs duties for goods imported for this project will be exempted. Bidder assumes all the responsibility for transporting the goods, all the way to the final destination (including unloading at destination). |
| **ITB 14.7** | The prices quoted by the Bidder **shall not** be adjustable. |
| **ITB 14.8** | Not Applicable. |
| **ITB 15.1** | Bidders are required to quote in Maldivian Rufiyaa (MVR). |
| **ITB 19.2** | The Bidder is required to submit documentation to substantiate that it is an authorized dealer, distributor or reseller of the goods being procured. |
| **ITB 19.3** | The Bidder is not required to include with its bid, evidence that it will be represented by an Agent in the Purchaser’s country. |
| **ITB 20.1** | The bid validity period shall be **one hundred eighty (180) days**. |
| **ITB 21.1** | The Bidder shall furnish a bid security in the amount of:  **MVR 80,000**  The validity of the bid security shall be: **28 days beyond the validity of the Tender.**  The Original hard copy of the Bid security shall be submitted to the following address no later than 3 (three) business days after the Tender Opening deadline. Failure to submit the original hard copy of the bid security is subject to bid disqualification.  National Tender Department,  Ministry of Finance and Planning,  Ameenee Magu, Male’, 20379  Republic of Maldives  Tel: (960) 3349113, (960) 334 9106, (960) 334 9147  E-mail: [abdulla.maaz@finance.gov.mv](mailto:abdulla.maaz@finance.gov.mv)  CC: [tender@finance.gov.mv](mailto:tender@finance.gov.mv) |
| **ITB 21.2** | The ineligibility period will be **Not Applicable** |
| **ITB 21.3** | The bid security must be in any of the following forms:   1. an unconditional guarantee (original) issued by a bank, or financial institution such as an insurance, bonding or surety company or 2. an irrevocable letter of credit, or 3. a cashier’s or certified check,   all from a reputable source from an eligible country as described in Section 5 (Eligible Countries). In the case of a bank guarantee, the bid security shall be submitted using either the Bid Security Form included in Section 4 (Bidding Forms) or another form acceptable to the Purchaser. The form must include the complete name of the Bidder. The bid security shall be valid for 28 days beyond the original validity period of the Bid, or beyond any period of extension if requested under ITB 20.2.  Bid Security in the form of SWIFT message MT760 will not be accepted. |
| **ITB 22.1** | “Original” of the bid is referred to the bid submitted via Beelan Portal.  No further documentation shall be submitted, except for the Original hardcopy of the bid security as stipulated in the ITB Clause 21.1 |
| **ITB 22.2** | The written confirmation of Authorization to sign on behalf of the Bidder shall consist of: a **power of attorney** confirmed by a public notary, specifying the representative’s authority to sign the Bid on behalf, and to legally bind the Bidder. If the Bidder is an intended or an existing Joint Venture, the power of attorney should be signed by all partners and specify the authority of the named representative of the Joint Venture to sign on behalf of, and legally bind the intended or existing Joint Venture. |
| **ITB 22.2** | The Bidder shall submit an acceptable authorization within **fourteen (14) days**. |
| **D. Submission and Opening of Bids** | |
| **ITB 23.1** | Bidders shall submit their Bids through Beelan Portal (<https://beelan.finance.gov.mv/>).  It is the responsibility of the bidder to complete all matters of bid submission in accordance with the information contained in the Beelan Portal guide. No bids will be accepted other than the bids submitted through the Beelan Portal. |
| **ITB 23.1 (b)** | Bidders shall submit their Bids through Beelan Portal (<https://beelan.finance.gov.mv/>).  It is the responsibility of the bidder to complete all matters of bid submission in accordance with the information contained in the Beelan Portal guide. No bids will be accepted other than the bids submitted through the Beelan Portal. |
| **ITB 23.2 (c)** | The additional identification marks are: None |
| **ITB 24.1** | Bidders shall submit their Bids through Beelan Portal (<https://beelan.finance.gov.mv/>). |
| **ITB 24.1** | **The deadline for bid submission is:**  Date: **September 14, 2025**  Time: **11:00:00 hours (Maldivian Time)** |
| **ITB 27.1** | The bid opening shall take place online via MS Teams.  Date: **September 15, 2025**  Time: **10:00:00 hours (Maldivian Time)**  Please visit the link below:  <https://teams.microsoft.com/l/meetup-join/19%3ameeting_NDliOWU2NWMtOTkyMS00NzBiLWE2ZWYtM2VkZDE2MDNiNDRj%40thread.v2/0?context=%7b%22Tid%22%3a%2242574d6e-387c-4791-9a63-d01d7bea16bf%22%2c%22Oid%22%3a%22bbf21464-aa7e-4d53-8eaf-f2f366e9fff4%22%7d> |
| **E. Evaluation and Comparison of Bids** | |
| **ITB 34.1** | The currency that shall be used for bid evaluation and comparison purposes to convert all bid prices expressed in various currencies into a single currency is: Maldivian Rufiyaa (MVR) - Bidders are required to quote in Maldivian Rufiyaa (MVR)  The source of the selling exchange rate shall be: Maldives Monetary Authority  The date for the selling exchange rate shall be: 14 days prior to bid submission date |
| **ITB 35.1** | Domestic preference **shall not** apply. |
| **ITB 38.2** | The qualifications of other firms such as the Bidder’s subsidiaries, parent entities, or affiliates **shall not** be permitted. |
| **ITB 40.1** | Standstill provisions shall apply. The duration of standstill period will be **3 business days** from the date of notice of intention for award of contract.  The Purchaser shall, at the start of the standstill period, notify in writing each Bidder that submitted a bid, of its intention to award a contract to the successful bidder at the end of standstill period. The notification using the form included in Section 9 (Contract Forms) shall include the following information:   1. the name of each Bidder who submitted a Bid; 2. the bid prices as read out at bid opening; 3. the name and evaluated prices of each Bid that was evaluated; 4. the name of Bidders whose bids were rejected and the reasons for their rejection; 5. the name of the winning Bidder, and the price it offered, as well as the duration and summary scope of the contract awarded; and 6. a statement of the reason(s) the bid of the unsuccessful Bidder to whom the notification is addressed was unsuccessful, unless the price information under (e) of this paragraph already reveals the reason. |
| **F. Award of Contract** | |
| **ITB 42.1** | The maximum percentage by which quantities may be increased is: Nil |
| **ITB 46.1** | The procedures for Bidding-Related Complaints are detailed in the Chapter 11 of the Public Financial Regulation of the Maldives. The Bidder should submit its complaint following these procedures, in writing, to:  For the attention: Ms. Fathimath Rishfa Ahmed  Title/position: Chief Procurement Executive  Address: National Tender, Ministry of Finance and Planning  E-mail address: [abdulla.maaz@finance.gov.mv](mailto:abdulla.maaz@finance.gov.mv)  [tender@finance.gov.mv](mailto:tender@finance.gov.mv) |