

**Ministry of Finance and Planning**

Republic of Maldives

**Prequalification Document for Procurement of:**

**Development of Housing Units Under Public Housing Scheme**

for

**Category 1**

**Design and Build of 50 Housing Units in Gdh. Faresmaathodha**

**Issued on: April 2025**

**Invitation for Prequalification No.: (IUL)13-K/13/2025/55**

**Project No.: TES/2025/W-022**

**Employer: Ministry of Construction, Housing and Infrastructure**

**Country: Republic of Maldives**

National Tender Department

Ministry of Finance and Planning

Republic of Maldives.

**Table of Contents**

[PART 1 – Prequalification Procedures 4](#_Toc188791455)

[Section I. Invitation for Prequalification 5](#_Toc188791456)

[Section II – Instruction to Applicants 7](#_Toc188791457)

[Section III. Prequalification Data Sheet 19](#_Toc188791495)

[Section IV. Evaluation and Qualification Criteria 26](#_Toc188791496)

[Section V. Application Forms 35](#_Toc188791497)

[Section VI. Eligible Countries 49](#_Toc188791509)

[PART 2 – Works Requirements 50](#_Toc188791510)

[Section VII. Scope of Works 51](#_Toc188791511)

# **PART 1 – Prequalification Procedures**

## **Section I. Invitation for Prequalification**

## **Section II – Instruction to Applicants**

**Table of Clauses**

[A. General 1-10](#_Toc118809861)

[1. Scope of Application 1-10](#_Toc118809862)

[2. Source of Funds 1-10](#_Toc118809863)

[3. Fraud and Corruption 1-10](#_Toc118809864)

[4. Eligible Applicants 1-12](#_Toc118809865)

[5. Eligible Goods and Related Services 1-14](#_Toc118809866)

[B. Contents of the Prequalification Document 1-14](#_Toc118809867)

[6. Sections of Prequalification Document 1-14](#_Toc118809868)

[7. Clarification of Prequalification Document 1-15](#_Toc118809869)

[8. Amendment of Prequalification Document 1-15](#_Toc118809870)

[C. Preparation of Applications 1-16](#_Toc118809871)

[9. Cost of Applications 1-16](#_Toc118809872)

[10. Language of Application 1-16](#_Toc118809873)

[11. Documents Comprising the Application 1-16](#_Toc118809874)

[12. Application Submission Form 1-16](#_Toc118809875)

[13. Documents Establishing the Eligibility of the Applicant 1-16](#_Toc118809876)

[14. Documents Establishing the Qualifications of the Applicant 1-16](#_Toc118809877)

[15. Signing of the Application and Number of Copies 1-16](#_Toc118809878)

[D. Submission of Applications 1-16](#_Toc118809879)

[16. Sealing and Identification of Applications 1-17](#_Toc118809880)

[17. Deadline for Submission of Applications 1-17](#_Toc118809881)

[18. Late Applications 1-17](#_Toc118809882)

[19. Opening of Applications 1-17](#_Toc118809883)

[E. Procedures for Evaluation of Applications 1-18](#_Toc118809884)

[20. Confidentiality 1-18](#_Toc118809885)

[21. Clarification of Applications 1-16](#_Toc118809886)

[22. Responsiveness of Applications 1-16](#_Toc118809887)

[23. Domestic or Regional Preference 1-16](#_Toc118809888)

[24. Subcontractors 1-16](#_Toc118809889)

[F. Evaluation of Applications and Prequalification of Applicants 1-16](#_Toc118809890)

[25. Evaluation of Applications 1-16](#_Toc118809891)

[26. Employer’s Right to Accept or Reject Applications 1-17](#_Toc118809892)

[27. Prequalification of Applicants 1-17](#_Toc118809893)

[28. Notification of Prequalification 1-17](#_Toc118809894)

[29. Invitation to Bid 1-17](#_Toc118809895)

[30. Changes in Qualifications of Applicants 1-17](#_Toc118809896)

## **Section II – Instruction to Applicants**

**A. General**

|  |  |
| --- | --- |
| **1. Scope of Application** | 1.1 In connection with the Invitation for Prequalification indicated in Section II, Prequalification Data Sheet (**PDS**), the Employer, as defined in the **PDS,** issues this Prequalification Document (PQD) to Applicants interested in bidding for the works described in Section VI, Scope of Works. The number of contracts and the name and identification of each contract, and the National Competitive Bidding (NCB) number corresponding to this prequalification, are provided in the **PDS.**   * 1. Throughout this Tendering Document:   (a) the term “in writing” (e.g. by mail, e-mail, fax, including if **specified in the BDS**, distributed or received through electronic-procurement system used by the Employer) means communicated in written form and delivered against receipt;  (b) except where the context requires otherwise, words indicating the singular also include the plural and words indicating the plural also include the singular; and  (c) “day” means calendar day. |
| **2. Source of Funds** | 2.1 The Procuring Entity (indifferently hereinafter called “Employer”) indicated in the PDS requires applicants to apply based on the financing model options included in this document. The Procuring Entity intends to apply these options under consideration for contract(s) resulting from the bidding for which this prequalification is conducted.  2.2 Payments will be made only at the request of the Procuring Entity in accordance with contract terms and conditions and in accordance with financial legislation in force. |
| **3. Fraud and Corruption** | 3.1 It is the Government’s policy to require that Procuring Entities, as well as bidders, suppliers, and contractors, and their agents (whether declared or not), subcontractors, sub-consultants, service providers or suppliers, and any personnel thereof under Government budgeted contracts, observe the highest standard of ethics during the procurement and execution of such contracts[[1]](#footnote-1). In pursuance of this policy, the Government: |
|  | 1. defines, for the purposes of this provision, the terms set forth below as follows: |
|  | 1. “Corrupt Practice” is the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence improperly the actions of another party[[2]](#footnote-2); |
|  | 1. “Fraudulent Practice” is any act or omission, including a misrepresentation that knowingly or recklessly misleads, or attempts to mislead, a party to obtain financial or other benefit or to avoid an obligation; 2. “Collusive Practice” is an arrangement between two or more parties[[3]](#footnote-3), designed to achieve an improper purpose, including to influence improperly the actions of another party; and 3. “Coercive Practice” is impairing or harming, or threatening to impair or harm, directly or indirectly, any party or the property of the party to influence improperly the actions of a party[[4]](#footnote-4); 4. “Obstructive practice” is   (v.1) deliberately destroying, falsifying, altering, or concealing of evidence material to the investigation or making false statements to investigators in order to materially impede a Government investigation into allegations of a corrupt, fraudulent, coercive or collusive practice; and/or threatening, harassing or intimidating any party to prevent it from disclosing its knowledge of matters relevant to the investigation or from pursuing the investigation, or  (v.2) acts intended to materially impede the exercise of the Government’s inspection and audit rights provided for under paragraph 3.1(e) below. |
|  | 1. will reject a proposal for award if it determines that the bidder recommended for award or any of its personnel, or its agents, or its sub-consultants, sub-contractors, service providers, suppliers and/or their employees has, directly or indirectly, engaged in Corrupt, Fraudulent, Collusive, Coercive or Obstructive Practices in competing for the contract in question; |
|  | 1. will declare mis procurement and cancel the portion of the Financing allocated to a contract if it determines at any time that representatives of the Procuring Entity or of a recipient of any part of the proceeds of such Financing engaged in Corrupt, Fraudulent, Collusive, Coercive or Obstructive Practices during the procurement or the implementation of that contract, without the Government having taken timely and appropriate action satisfactory to address such practices when they occur, including by failing to inform the Government in a timely manner at the time they knew of the practices; |
|  | 1. will sanction a firm or individual, at any time, in accordance with the prevailing Government procedures[[5]](#footnote-5) including by publicly declaring such firm or individual ineligible to bid for, or to be awarded Government funded contracts either indefinitely or for a stated period of time, (i) to be awarded a Government funded contract; (ii) to be a nominated[[6]](#footnote-6) sub-contractor, consultant, supplier, or service provider of an otherwise eligible firm being awarded a Government funded contract. The list of suspended firms is available at the electronic address specified in the **PDS;** and |
|  | 1. will require that a clause be included in bidding documents and in contracts funded by the Government, requiring bidders, suppliers and contractors and their sub-contractors, agents, personnel, consultants, service providers, or suppliers to permit the Government to inspect all accounts, records and other documents relating to the submission of bids and contract performance and to have them audited by auditors appointed by the Government.   3.2 |
| **4. Eligible Applicants** | * 1. An Applicant may be a natural person, private entity, government-owned entity—subject to **ITA** 4.5—or any combination of such entities supported by a letter of intent to enter into an agreement or under an existing agreement in the form of a joint venture, consortium, or association (JVCA). In the case of a joint venture, consortium, or association:  1. unless otherwise specified in the **PDS**, all partners shall be jointly and severally liable, and 2. the JVCA shall nominate a Representative who shall have the authority to conduct all businesses for and on behalf of any and all the partners of the JVCA during the prequalification process, during the bidding process (should the JVCA be prequalified) and, in the event the JVCA is awarded a contract, during contract execution. |
|  | * 1. An Applicant, and all parties constituting the Applicant, shall have the nationality of an eligible country, in accordance and as listed in Section V, Eligible Countries.[[7]](#footnote-7) An Applicant shall be deemed to have the nationality of a country if the Applicant is a citizen or is constituted, incorporated, or registered and operates in conformity with the provisions of the rules and regulations of Maldives. This criterion shall also apply to the determination of the nationality of proposed subcontractors or suppliers for any part of a contract including related services. |
|  | * 1. An Applicant shall meet the following criteria to be eligible to participate in public procurement:      1. have the legal capacity to enter into the contract;      2. not be insolvent, in receivership, bankrupt or being wound up, its affairs not being administered by a court or a judicial officer, its business activities not being suspended and not the subject of legal proceedings for any of the foregoing;      3. have fulfilled its obligations to pay taxes.      4. not have been, and its directors or officers not have been, convicted of any criminal offence related to their professional conduct or the making of false statements or misrepresentations as to their qualifications to enter into a contract within a period of five years preceding the commencement of the procurement proceedings; and      5. not have a conflict of interest in relation to the procurement requirement in accordance with Sub-Clause 4.4.      6. shall be a contractor who falls in to the grades of National Contractors Registry as **specified in the PDS**.   2. A Tenderer shall not have a conflict of interest. All Tenderers found to have a conflict of interest shall be disqualified. A Tenderer may be considered to have a conflict of interest with one or more parties in this tendering process, if :  1. they have a controlling partner in common; or 2. they receive or have received any direct or indirect subsidy from any of them; or 3. they have the same legal representative for purposes of this Tender; or 4. they have a relationship with each other, directly or through common third parties, that puts them in a position to have access to information about or influence on the Tender of another Tenderer, or influence the decisions of the Employer regarding this tendering process; or 5. a Tenderer participates in more than one Tender in this tendering process. Participation by a Tenderer in more than one Tender will result in the disqualification of all Tenders in which the party is involved. However, this does not limit the inclusion of the same subcontractor in more than one Tender; or 6. a Tenderer or any of its affiliates participated as a consultant in the preparation of the design or technical specifications of the contract that is the subject of the Tender; or 7. a Tenderer, or any of its affiliates has been hired (or is proposed to be hired) by the Employer as Engineer for the contract.    1. A Tenderer that has been suspended from participation in public procurement by the Government in accordance with ITT 3, at the date of the deadline for Tender submission or thereafter, shall be disqualified. Applicants shall not be under execution of a Bid–Securing Declaration in the Employer’s Country.    2. Applicants shall provide such evidence of their continued eligibility satisfactory to the Employer, as the Employer shall reasonably request.    3. Government-owned enterprises in the Employer’s country shall be eligible only if they can establish that they are legally and financially autonomous and operate under commercial law, and that they are not a dependent agency of the Employer.    4. Tenderers shall provide such evidence of their continued eligibility satisfactory to the Employer, as the Employer shall reasonably request.    5. In case a prequalification process has been conducted prior to the tendering process, this tendering is open only to prequalified Tenderers. |
|  |  |
| **5. Eligible Goods and Related Services** | 5.1 All goods and related services to be supplied under the Contract shall have as their country of origin an eligible country defined in **ITA 4.2** above and all expenditures under the contract will be limited to such materials, equipment, and services. At the Employer’s request, Applicants may be required to provide evidence of the origin of materials, equipment and services.  5.2 For purposes of **ITA 5.1** above, “origin” means the place where the materials and equipment are mined, grown, produced or manufactured, and from which the services are provided. Materials and equipment are produced when, through manufacturing, processing, or substantial or major assembling of components, a commercially recognized product results that differs substantially in its basic characteristics or in purpose or utility from its components. |
|  | **B. Contents of the Prequalification Document** |
| **6. Sections of Prequalifica­tion Document** | 6.1 The Procurement Documents – Prequalification for Procurement of Works (hereinafter **-** “Prequalification Document”) consists of Parts 1 and 2, which comprise all the sections indicated below, and should be read in conjunction with any Addendum issued in accordance with **ITA 8**. |
|  | **PART 1. Prequalification Procedures**   * Section I. Invitation for Prequalification (IFP) * Section II. Instructions to Applicants (ITA) * Section III. Prequalification Data Sheet (PDS) * Section IV Evaluation and Qualification Criteria * Section V. Application Forms * Section VI. Eligible Countries   **PART 2. Works Requirements**   * Section VII. Scope of Works |
|  | 6.2 The “Invitation for Prequalification” issued by the Employer is not part of the prequalification document. |
|  | 6.3 The Applicant shall obtain the Prequalification Document from the source stated by the Employer in the Invitation for Prequalification; otherwise the Employer is not responsible for the completeness of the Prequalification Document. |
|  | 6.4 The Applicant is expected to examine all instructions, forms, and terms in the Prequalification Document and to furnish all information or documentation required by the Prequalification Document. Failure to furnish all information or documentation requires by the Prequalification Document may result in the rejection of the proposal. |
| **7. Clarification of Prequali­fication Document** | 7.1 A prospective Applicant requiring any clarification of the Prequalification Document shall contact the Employer in writing at the Employer’s address indicated in the **PDS.** The Employer will respond in writing to any request for clarification provided that such request is received prior to the deadline for submission of bids, within the number of days specified in the **PDS**. The Employer shall forward copies of its response to all Applicants who have acquired the prequalification document directly from the Employer including a description of the inquiry but without identifying its source. Should the Employer deem it necessary to amend the prequalification document as a result of a clarification, it shall do so following the procedure under **ITA** 8 and in accordance with the provisions of **ITA** 17.2. |
| **8. Amendment of Prequalifica­tion Document** | 8.1 At any time prior to the deadline for submission of Applications, the Employer may amend the Prequalification Document by issuing addenda. |
|  | 8.2 Any addendum issued shall be part of the Prequalification Document and shall be communicated in writing to all who have obtained the prequalification document from the Employer, in accordance with **ITA** 6.3. |
|  | 8.3 To give prospective Applicants reasonable time to take an addendum into account in preparing their Applications, the Employer may, at its discretion, extend the deadline for the submission of Applications, pursuant to **ITA** 17.2. |
|  | **C. Preparation of Applications** |
| **9. Cost of Applications** | 9.1 The Applicant shall bear all costs associated with the preparation and submission of its Application. The Employer shall not be responsible or liable for those costs, regardless of the conduct or outcome of the prequalification process. |
| **10. Language of Application** | 10.1 The Application as well as all correspondence and documents relating to the prequalification exchanged by the Applicant and the Employer, shall be written in the language specified in the **PDS.** Supporting documents and printed literature that are part of the Application may be in another language, provided they are accompanied by an accurate translation of the relevant passages in the language specified in the **PDS,** in which case, for purposes of interpretation of the Application, the translation shall govern. |
| **11. Documents Comprising the Application** | 11.1 The Application shall comprise the following:  (a) Application Submission Form, in accordance with **ITA** 12;  (b) documentary evidence establishing the Applicant’s eligibility, in accordance with **ITA** 13;  (c) documentary evidence establishing the Applicant’s qualifications, in accordance with **ITA** 14; and  (d) any other document required as specified in the **PDS.** |
| **12. Application Submission Form** | 12.1 The Applicant shall prepare an Application Submission Sheet using the form furnished in Section IV, Application Forms. This Form must be completed without any alteration to its format. |
| **13. Documents Establishing the Eligibility of the Applicant** | 13.1 To establish its eligibility in accordance with **ITA** 4, the Applicant shall complete the eligibility declarations in the Application Submission Form and Forms ELI (Eligibility) 1.1 and 1.2, included in Section IV, Application Forms. |
| **14. Documents Establishing the Qualifications of the Applicant** | 14.1 To establish its qualifications to perform the contract(s) in accordance with Section III, Evaluation and Qualification Criteria, the Applicant shall provide the information requested in the corresponding Information Sheets included in Section IV, Application Forms. |
| **15. Signing of the Application and Number of Copies** | 15.1 The Applicant shall prepare one original of the documents comprising the Application as described in **ITA** 11 and clearly mark it “ORIGINAL”. The original of the Application shall be typed or written in indelible ink and shall be signed by a person duly authorized to sign on behalf of the Applicant.  15.2 The Applicant shall submit copies of the signed original Application, in the number specified in the **PDS,** and clearly mark them “COPY”. In the event of any discrepancy between the original and the copies, the original shall prevail. |
|  | **D. Submission of Applications** |
| **16. Sealing and Identification of Applications** | 16.1 The Applicant shall enclose the original and the copies of the Application in an envelope that shall be sealed and shall:  (a) bear the name and address of the Applicant;  (b) be addressed to the Employer, in accordance with **ITA** 17.1; and  (c) bear the specific identification of this prequalification process pursuant to **PDS** 1.1. |
|  | 16.2 The Employer will accept no responsibility for not processing any Application whose envelope was not identified as required. |
| **17. Deadline for Submission of Applications** | 17.1 Applicants may always submit their Applications by mail or by hand. When so specified in the **PDS,** Applicants shall have the option of submitting their Applications electronically, in accordance with electronic Application submission procedures specified in the **PDS.** Applications shall be received by the Employer at the address and no later than the deadline indicated in the **PDS.** A receipt will be given for all Applications submitted. |
|  | 17.2 The Employer may, at its discretion, extend the deadline for the submission of Applications by amending the Prequalification Document in accordance with **ITA** 8, in which case all rights and obligations of the Employer and the Applicants subject to the previous deadline shall thereafter be subject to the deadline as extended. |
| **18. Late Applications** | 18.1 Any Application received by the Employer after the deadline for submission of Applications prescribed in **ITA** 17 will be treated as indicated in the **PDS**. |
| **19. Opening of Applications** | 19.1 Any specific electronic Application opening procedures required, if electronic submission of Applications is permitted pursuant to **ITA** 17.1, shall be as specified in the **PDS.** The Employer shall prepare a record of the opening of Applications that shall include, as a minimum, the name of the Applicant. A copy of the record shall be distributed to all Applicants. |
|  | **E. Procedures for Evaluation of Applications** |
| **20. Confidential­ity** | 20.1 Information relating to the evaluation of Applications, and recommendation for prequalification, shall not be disclosed to Applicants, or any other persons not officially concerned with such process, until the notification of prequalification is made to all Applicants. |
|  | 20.2 From the deadline for submission of Applications to the time of notification of the results of the prequalification in accordance with **ITA** 28, any Applicant that wishes to contact the Employer on any matter related to the prequalification process, may do so but only in writing. |
| **21. Clarification of Applications** | 21.1 To assist in the evaluation of Applications, the Employer may, at its discretion, ask any Applicant for a clarification of its Application which shall be submitted within a stated reasonable period of time. Any request for clarification and all clarifications shall be in writing. |
|  | 21.2 If an Applicant does not provide clarifications of the information requested by the date and time set in the Employer’s request for clarification, its Application may be rejected. |
| **22.Responsiveness of applications** | 22.1 The Employer may reject any Application which is not responsive to the requirements of the prequalification document. |
| **23. Domestic or Regional Preference** | 23.1 Unless otherwise stipulated in the **PDS**, a margin of preference for domestic or regional bidders shall not apply in the bidding processresulting from this prequalification. |
| **24. Subcontractors** | 24.1 Applicants planning to subcontract any of the key activities indicated in Section III, Evaluation and Qualification Criteria, shall specify the activities or parts of the works to be subcontracted in the Application Submission Form. Applicants shall clearly identify the proposed specialist subcontractors in Forms ELI-1.2 and EXP (Experience)-4.2(b) in Section IV, Application Forms. Such proposed specialist subcontractor(s) shall meet the corresponding qualification requirements specified in Section III, Evaluation Qualification Criteria. |
|  | 24.2 At this time, the Employer does not intend to execute certain specific parts of the Works by subcontractors selected in advance by the Employer (Nominated Subcontractors), unless otherwise stated in the **PDS.** |
|  | **F. Evaluation of Applications and Prequalification of Applicants** |
| **25. Evaluation of Applications** | 25.1 The Employer shall use the factors, methods, criteria, and requirements defined in Section III, Evaluation and Qualification Criteria to evaluate the qualifications of the Applicants. The use of other methods, criteria, or requirements shall not be permitted. The Employer reserves the right to waive minor deviations in the compliance with qualification criteria if they do not materially affect the capability of an Applicant to perform the contract. |
|  | 25.2 Only the qualifications of subcontractors that have been identified in the Application may be considered in the evaluation of an Applicant. However, the general experience and financial resources of subcontractors may not be added to those of the Applicant for purposes of prequalification of the Applicant. |
|  | 25.3 In case of multiple contracts, the Employer shall prequalify each Applicant for the maximum number and types of contracts for which the Applicant meets the appropriate aggregate requirements of such contracts, as specified in Section III, Evaluation and Qualification Criteria. |
| **26. Employer’s Right to Accept or Reject Applications** | 26.1 The Employer reserves the right to accept or reject any Application, and to annul the prequalification process and reject all Applications at any time, without thereby incurring any liability to Applicants. |
| **27. Prequalifi-cation of Applicants** | 27.1 All Applicants whose Applications have met or exceeded (“passed”) the specified threshold requirements will, to the exclusion of all others, be prequalified by the Employer. |
| **28. Notification of Prequalifica­tion** | 28.1 Once the Employer has completed the evaluation of the Applications it shall notify all Applicants in writing of the names of those Applicants who have been prequalified. |
| **29. Invitation to Bid** | 29.1 Promptly after the notification of the results of the prequalification the Employer shall invite bids from all the Applicants that have been prequalified. |
|  | 29.2 In the bidding process, Bidders may be required to provide a Bid Security or a Bid-Securing Declaration acceptable to the Employer in the form and an amount to be specified in the Bidding Documents, and the successful Bidder shall be required to provide a Performance Security to be specified in the Bidding Documents. |
| **30. Changes in Qualifications of Applicants** | 30.1 Any change in the structure or formation of an Applicant, after being prequalified in accordance with **ITA** 27, and invited to bid, shall be subject to the written approval of the Employer, prior to the deadline for submission of bids. Such approval shall be denied if as a consequence of the change the Applicant no longer substantially meets the qualification criteria set forth in Section III, Evaluation and Qualification Criteria, or if in the opinion of the Employer, a substantial reduction in competition may result. Any such changes shall be submitted to the Employer not later than 14 days after the date of the Invitation for Bids. |
|  |  |
|  |  |
|  |  |
|  |  |

|  |  |  |
| --- | --- | --- |
| **Section III. Prequalification Data Sheet** | | |
| **A. General** | | |
| **ITA 1.1** | | The number of the Invitation for Prequalification is: ***(IUL)13-K/13/2025/55*** |
| **ITA 1.1** | | The Employer is: ***Ministry of Construction, Housing and Infrastructure*** |
| **ITA 1.1** | | The list of contracts is: ***Development of Housing Units Under Public Housing Scheme;***  ***Category 1 – Design and Build of 50 Housing Units in Gdh. Faresmaathodha*** |
| **ITA 1.1** | | ICB name and number are: ***TES/2025/W-022*** |
| **ITA 2.1** | | The name of the Project is: ***Development of Housing Units Under Public Housing Scheme;***  ***Category 1 – Design and Build of 50 Housing Units in Gdh. Faresmaathodha*** |
| **ITA 4.1(a)** | | The individuals or firms in a joint venture, consortium or association ***shall be*** jointly and severally liable. |
| **ITA 4.3 (f)** | | The following grades of contractors registered under National Contractors Registry will be eligible to participate in this tender.  GC01-01, GC01-02, GC01-03, GC01-04, GC01-05 and GC01-06 |
| **B. Contents of the Prequalification Document** | | |
| **ITA 7.1** | | For **clarification purposes** only, the Employer’s address is:  Attention: Ms.  Street Address: ***National Tender, Ministry of Finance and Planning***  City: ***Ameenee Magu, Male’***  ZIP Code: ***20379***  Country: ***Republic of Maldives***  Telephone: ***(+960) 3349147, (+960) 3349106***  Facsimile number: ***(+960) 3324432***  Electronic mail address: [hawwa.shaina@finance.gov.mv](mailto:hawwa.shaina@finance.gov.mv)  Cc:[***tender@finance.gov.mv***](mailto:tender@finance.gov.mv)  Website: **www.finance.gov.mv**  Requests for clarifications should be received by the Employer no later than ***13:00hrs, Maldives Time on 30th April 2025.*** |
| **C. Preparation of Applications** | | |
| **ITA 10.1** | The language of the Application as well as of all correspondence is: ***English.*** | |
| **ITA 11.1 (d)** | The Applicant shall submit with its Application, the following additional documents:   * **Power of Attorney** to confirm authorization of the signatory of the Proposal to commit the Bidder as per **ITA** 15. * **Business Registration Certificate**.   Registration is not required for international bidders at this stage. However, international bidders shall be responsible to ensure that they confirm with required registration under **Foreign Investment Registration and Foreign Direct Investment Policy** requirements of Maldives prior to bid submission. For more information please visit: <http://www.trade.gov.mv/>   * **GST Registration Certificate.**   International foreign companies who are already engaged in any work in Maldives, or have re-registered their entity in the Maldives, or have incorporated a company in Maldives shall be eligible to pay local taxes under tax regulations of the Maldives. For more information please visit: <https://www.mira.gov.mv/>   * **National Contractors Registry Certificate.**   All contractors should adhere to National Contractors Registry and all relevant guidelines and shall sought any permits, if required, applicable at the time of submission of the tender. Registration is not required for International bidders at this stage, however, international bidders shall submit the documents as per clause 13 of ‘Construction Industry Contractor’s Regulation’ at the time of submission. For more information please visit: <http://www.planning.gov.mv/>   * **Project License**   Registered contractors are required to get Project license for each project, if the project is related to structural works, OR if project value is MVR 1.5 Million or above. Registered contractors are required to get third-party covering insurance, if the project value is MVR 1.5 million or above within 6 months from the implementation of regulation.  For more information please visit: https://www.planning.gov.mv/ | |
| **ITA 15.2** | “Original” of the application is referred to the application submitted via Beelan Portal.  Original Soft copy shall be signed and stamped by the authorized signatory to submit the application.  No further documentation shall be submitted, except for the Original softcopy of the application submitted through Beelan Portal. Hard copies will not be accepted. | |
| **D. Submission of Applications** | | |
| **ITA 17.1** | Applicants ***shall ONLY submit the*** Applications electronically.  Applications shall be submitted through [Beelan Portal.](https://beelan.finance.gov.mv/) | |
| **ITA 17.1** | For **Application submission purposes** only, the Employer’s address is:  Attention: Ms. Fathimath Rishfa Ahmed,  Chief Procurement Executive,  National Tender Department  Ministry of Finance and Planning  Ameenee Magu, Male’, 20379  Republic of Maldives  **The deadline for submission of Applications is:**  Date: ***11th May 2025 (Sunday)***  Time: ***1300 hrs***  **Medium of Submission:** Beelan Portal [<https://beelan.finance.gov.mv/>] | |
| **ITA 19.1** | The electronic Application opening procedures shall be:  The Applicants shall submit their Applications through Beelan Portal.  Beelan Portal registration details and user guidelines/manuals are available in the link below.  Beelan Portal: <https://beelan.finance.gov.mv/>  All Applicants must complete their portal registration process before 3 (three) business days prior to Application submission deadline. ***Project number for the purpose of Application submission through Beelan portal shall be : TES/2025/W-022-PQ*** | |
| **ITA 19.1** | The electronic Prequalification application opening shall take place through a virtual meeting via Microsoft Teams.  Date: ***12th May 2025 (Monday)***  Time: ***10:00:00 hrs***  Link: <https://teams.microsoft.com/l/meetup-join/19%3ameeting_OWJlYzBmOWUtZGNjNS00ZTBkLTg4YjctYjMyN2NmNWE5NGUy%40thread.v2/0?context=%7b%22Tid%22%3a%2242574d6e-387c-4791-9a63-d01d7bea16bf%22%2c%22Oid%22%3a%22bbf21464-aa7e-4d53-8eaf-f2f366e9fff4%22%7d> | |
| **E. Procedures for Evaluation of Applications** | | |
| **ITA 23.1** | A margin of domestic or regional preference***shall not*** apply during in the bidding process resulting from this prequalification*.*  If a margin of domestic or regional preference applies, the application methodology shall be*:* ***NA*** | |
| **ITA 24.2** | At this time the Employer ***does not intend*** to execute certain specific parts of the Works by subcontractors selected in advance (Nominated Subcontractors). | |

## **Section IV. Evaluation and Qualification Criteria**

This Section contains all the methods, criteria, and requirements that the Employer shall use to evaluate Applications. The information to be provided in relation to each requirement and the definitions of the corresponding terms are included in the respective Application Forms.

**Contents**

[1. Eligibility 1-27](#_Toc265472097)

[2. Historical Contract Non-Performance 1-28](#_Toc265472098)

[3. Financial Situation 1-29](#_Toc265472099)

[4. Experience 1-30](#_Toc265472100)

| **Eligibility and Qualification Criteria** | | | | | **Compliance Requirements** | | | | | | | **Documentation** |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **No.** | **Subject** | | **Requirement** | | **Single Entity** | **Joint Venture, Consortium or Association (JVCA)** | | | | | | **Submission Requirements** |
| **All Parties Combined** | | **Each Partner** | | **At least One Partner** | |
| **1. Eligibility** | | | | | | | | | | | | |
| 1.1 | **Nationality** | | Nationality in accordance with **ITA** Clause 4.2 | | Must meet requirement | Existing or intended JVCA must meet requirement | | Must meet requirement | | N/A | | Forms ELI – 1.1 and 1.2, with attachments |
| 1.2 | **Eligibility** | | Not having been declared ineligible based on any criteria set forth in **ITA** 4.3 | | Must meet requirement | Existing or intended JVCA must meet requirement | | Must meet requirement | | N/A | | Application Submission Form |
| 1.3 | **Conflict of Interest** | | No conflicts of interest in accordance with **ITA** 4.4 | | Must meet requirement | Existing or intended JVCA must meet requirement | | Must meet requirement | | N/A | | Application Submission Form |
| 1.4 | **Government Suspension** | | Not having been suspended from participation in public procurement by the Government as described in **ITA** 4.5 | | Must meet requirement | Existing JVCA must meet requirement | | Must meet requirement | | N/A | | Application Submission Form |
| 1.5 | **Government Owned Entity** | | Compliance with conditions of **ITA** 4.6 | | Must meet requirement | Must meet requirement | | Must meet requirement | | N/A | | Forms ELI – 1.1 and 1.2, with attachments |
| **2. Historical Contract Non-Performance** | | | | | | | | | | | | |
| 2.1 | **Pending Litigation** | | All pending litigation and arbitration, if any, shall be treated as resolved against the Bidder and so shall in total not represent more than 50% percent of the Bidder’s net worth calculated as the difference between total assets and total liabilities. | | Must meet requirement | N/A | | Must meet requirement[[8]](#footnote-8) | | N/A | | Form CON – 2[[9]](#footnote-9) |
| **3. Financial Situation** | | | | | | | | | | | | |
| 3.1 | **Historical Financial Performance and Financial Resources** | Submission of audited balance sheets or if not required by the law of the Applicant’s country, other financial statements acceptable to the Employer, for the last ***3* years** to demonstrate the current soundness of the Applicant’s financial position and its prospective long-term profitability.  As a minimum, the applicant’s net worth for the last year, calculated as the difference between total assets and total liabilities should be positive. | | | Must meet requirement | N/A | Must meet requirement | | N/A | | Form FIN – 3.1 with attachments | |
| 3.2 | **Average Annual Turnover** | Minimum average annual turnover of **MVR 33 million**, within the last ***3* years**, (***three)*** years. | | | Must meet requirement | Must meet requirement | Must meet ***5*** %, ***(Five percent)*** of the requirement | | Must meet ***20*** %, (***Twenty percent)*** of the requirement | | Form FIN – 3.2 | |
| 3.3 | **Financial Resources** | The Applicant must demonstrate access to, or availability of, financial resources such as liquid assets, unencumbered real assets, lines of credit[[10]](#footnote-10), and other financial means, other than any contractual advance payments to meet:  (i) the following cash-flow requirement:  **MVR 10 million.** | | | Must meet requirement | Must meet requirement | Must meet ***5*** %, ***(Five percent)*** of the requirement | | Must meet ***20*** %, (***Twenty percent)*** of the requirement | | Form FIN - 3.3  Form FIN – 3.4 | |
| **4. Experience** | | | | | | | | | | | | |
| **4.1** | **General Construction Experience** | | (a) Experience under contracts in the role of designer for at least the last **5 years** prior to the Application submission deadline. | Must meet requirement | | N/A | | N/A | | Must meet requirement | | Form EXP – 4.1 (a) |
| (b) Experience under construction contracts in the role of contractor, subcontractor, or management contractor for at least the last ***5* years** prior to the Application submission deadline. | Form EXP – 4.1 (b) |
| **4.2** | **4.2.1 Specific Design Experience** | | (a) Participation as designer, in at least **5** contracts within the last **5**years, each with a value of at least **MVR 1 million** that have been successfully and substantially completed and that are similar to the proposed Works. The similarity shall be based on the physical size, complexity, methods/technology or other characteristics as described in Section V, Scope of Works  Applicants shall have a minimum experience in the following key activities:  (ii) Designing work of Residential and Housing complex. | Must meet requirements | | N/A | | N/A | | Must meet  requirement | | Form EXP – 4.2 (a) |
|  | **4.2.1 Specific Construction Experience** | | (b) Participation as contractor, management contractor, or subcontractor[[11]](#footnote-11), in at least 3 contracts[[12]](#footnote-12) within the last 5 years, each with a value of at least **MVR 23 million** that have been successfully[[13]](#footnote-13) or substantially[[14]](#footnote-14) completed and that are similar to the proposed Works. The similarity shall be based on the physical size, complexity, methods/technology or other characteristics as described in Section VI, Employer’s Requirements. Applicants shall have a minimum experience in the following key activities:  (i) Construction of Residential and Housing complex. | Must meet requirement | | Must meet requirement | | N/A | | Must meet requirement | | Form EXP 4.2 (b) |

**2.5 Equipment**

The Applicant must demonstrate that it has, at the minimum, access to (own or rent) the key equipment listed hereafter or propose alternative equipment that satisfy the requirements of the contract:

|  |  |  |
| --- | --- | --- |
| **No.** | **Equipment Type and Characteristics** | **Minimum Number required** |
| 1 | Excavators – wheeled tractor type | 2 |
| 2 | Dumper – Hyrdraulic tipping | 2 |
| 3 | Concrete Mixing plant- capacity upto 30 cbm/hr | 1 |
| 4 | Mobile cranes, rubber tyred up to 12.5 tonnes | 1 |
| 5 | Lorry | 3 |
| 6 | Forklift | 1 |
| 7 | Water Bowser – capacity 10 to 20000 litres | 1 |
| 8 | Electricity Generator upto 200 kVA | 1 |

The Applicant shall provide further details of proposed items of equipment using Form TECH-6 in Section IV, Application Forms.

Applicants shall provide information in the methodology and work-program section of the Application forms how this equipment shall be utilized if the Applicant hopes to be prequalified for more than one lot. The Employer reserves the right to ask for replacement or addition of equipment in case of awarding multiple lots.

1. **Qualification Process**

Qualification of Applicants shall be done through 2 stage process. In stage 1 - Qualification, Preliminary Examination shall be carried out and in Stage 2 process, detailed Technical qualification shall be done based on the Experience, Technical Capability and Financial Capability will be done based on the criteria listed above.

The Preliminary Examination shall be carried out based on the information requested in the Prequalification Document. Clarifications / information shall be obtained from the applicants whose information is incomplete or not provided. Any Applicant not providing the requested information or Form incompletely / not filled after clarification shall be disqualified in the Preliminary Examination and shall not be considered for Stage 2 process for Detailed Qualification.

Applicants who qualified in Preliminary Examination after getting clarifications shall be considered for Stage 2 Detailed Qualification based on above mentioned criteria.

Applicants who qualified in Step 1 - Preliminary Examination and Step 2 - Detailed Qualification shall be considered as pre-qualified.

## **Section V. Application Forms**

**Table of Forms**

[Application Submission Form 30](#_Toc272492678)

[Applicant Information Sheet 32](#_Toc272492679)

[Party to JVCA Information Sheet 33](#_Toc272492680)

[Historical Contract Non-Performance 34](#_Toc272492681)

[Financial Situation 35](#_Toc272492682)

[Average Annual Turnover 37](#_Toc272492683)

[General Experience 43](#_Toc272492684)

[Specific Experience 44](#_Toc272492685)

[Specific Experience (cont.) 40](#_Toc272492686)

[Specific Experience in Key Activities 41](#_Toc272492687)

[Specific Experience in Key Activities (cont.) 42](#_Toc272492688)

|  |
| --- |
| **Application Submission Form** |

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

IFP No.: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ICB No. and title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

To: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

We, the undersigned, apply to be prequalified for the referenced ICB and declare that:

1. We have examined and have no reservations to the Prequalification Documents, including Addenda No., issued in accordance with Instructions to Applicants (**ITA**) Clause 8: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
2. We, including any subcontractors or suppliers for any part of the contract resulting from this prequalification process, have nationalities from eligible countries, in accordance with **ITA** 4.2: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_;
3. We, including any subcontractors or suppliers for any part of the contract resulting from this prequalification, do not have any conflict of interest, in accordance with **ITA** 4.3;
4. We, including any subcontractors or suppliers for any part of the contract resulting from this prequalification, have not been declared ineligible by the Government, or under execution of a Bid Securing Declaration in the Employer's Country, or any official regulations in accordance with **ITA** 4.4, 4.6, and 4.8, respectively;
5. *[insert either "We are not a Government owned entity" or "We are a Government entity, and we meet the requirements of* ***ITA*** *4.5]*;
6. We are / are not under sanction by the Government for any action of corruption and fraud in accordance with ITB 3. [If under sanction, please provide details including date of start of sanction and duration].
7. We, in accordance with **ITA** 24.1, plan to subcontract the following key activities and/or parts of the works:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. We declare that the following commissions, gratuities, or fees have been paid or are to be paid with respect to the prequalification process, the corresponding bidding process or execution of the Contract:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Name of Recipient |  | Address |  | Reason |  | Amount |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

1. *We undertake that, in competing for (and, if the award is made to us, in executing) the contract resulting from this prequalification process, we will strictly observe the laws against fraud and corruption in force in the country of the Employer, as such laws shall be listed by the Employer in the bidding documents for the said contract.*
2. We understand that you may cancel the prequalification process at any time and that you are neither bound to accept any Application that you may receive nor to invite the prequalified Applicants to bid for the contract subject of this prequalification, without incurring any liability to the Applicants, in accordance with **ITA** 26.

|  |  |
| --- | --- |
| Signed: |  |
| Name: |  |
| In the capacity of: |  |
|  |  |
| Duly authorized to sign the Application for and on behalf of: |  |
| Applicant’s Name: |  |
| Date: |  |

|  |
| --- |
| **Applicant Information Sheet** |

**Form ELI - 1.1**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ICB No. and title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Page \_\_\_\_\_\_\_\_ of \_\_\_\_\_\_\_ pages

|  |
| --- |
| 1. Applicant’s Legal Name |
| 2. In case of Joint Venture, Consortium or Association (JVCA), legal name of each party: |
| 3. Applicant’s actual or intended Country of Registration: |
| 4. Applicant’s actual or intended Year of Registration: |
| 5. Applicant’s Legal Address in Country of Registration: |
| 6. Applicant’s Authorized Representative Information  Name:  Address:  Telephone/Fax numbers:  Email Address: |
| 7. Attached are copies of original documents of:   Articles of Incorporation or Registration of firm named in 1, above, in accordance with **ITA** Clauses 4.1 and 4.2.   * In case of JVCA, letter of intent to form JVCA including a draft agreement, or JVCA agreement, in accordance with **ITA** Clause 4.1. * In case of government owned entity from the Employer’s country, documents establishing legal and financial autonomy and compliance with the principles of commercial law, in accordance with **ITA** Clause 4.5. |

|  |
| --- |
| **Party to JVCA Information Sheet** |

**Form ELI - 1.2**

Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

ICB No. and title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Page \_\_\_\_\_\_\_\_ of\_ \_\_\_\_\_\_ pages

|  |
| --- |
| 1. Applicant’s Legal Name: |
| 2. JVCA’s Party legal name: |
| 3. JVCA’s Party Country of Registration: |
| 4. JVCA’s Party Year of Registration: |
| 5. JVCA’s Party Legal Address in Country of Registration: |
| 6. JVCA’s Party Authorized Representative Information  Name:  Address:  Telephone/Fax numbers:  Email Address: |
| 7. Attached are copies of original documents of:   Articles of Incorporation or Registration of firm named in 1, above, in accordance with **ITA** Clauses 4.1 and 4.2.   In case of government owned entity from the Purchaser’s country, documents establishing legal and financial autonomy and compliance with the principles of commercial law, in accordance with **ITA** Clause 4.5. |

|  |
| --- |
| **Pending Litigation and Arbitration** |

**Form CON – 2**

Each applicant must fill out this form if so required under Criterion 2.2 of Section 3 (Evaluation and Qualification Criteria) to describe any pending litigation or arbitration formally commenced against it.

In case of a Joint Venture, each Joint Venture Partner must fill out this form separately and provide the Joint Venture Partner’s name below:

Applicant’s Legal Name: *\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_*Joint Venture Applicant’s Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Pending Litigation and Arbitration**

|  |  |  |  |
| --- | --- | --- | --- |
| **Pending Litigation, in accordance with Section III, Evaluation and Qualification Criteria in, Sub-Factor 2.2.1** | | | |
| ☐ No pending litigation and Arbitration | | | |
| ☐ Below is a description of all pending litigation and arbitration involving the Bidder (or each Joint Venture member if Bidder is a Joint Venture). | | | |
| **Year of dispute** | **Amount in dispute (currency)** | **Contract Identification** | **Total Contract Amount (currency),** |
| *[insert year]* | *[insert amount and percentage]* | Contract Identification:  Name of Employer:  Address of Employer:  Matter in dispute:  Party who initiated the dispute:  Status of dispute: | *[insert amount]* |

|  |
| --- |
| **Financial Situation** |

**Form FIN – 3.1**

**Historical Financial Performance**

Applicant’s Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

JVCA Partner Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ICB No. and title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Page \_\_\_\_\_\_\_ of \_\_\_\_\_\_\_ pages

To be completed by the Applicant and, if JVCA, by each partner

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Financial information in US$ equivalent | Historic information for previous \_\_\_\_\_\_ (\_\_) years  (US$ equivalent in 000s) | | | | | | |
|  | Year 1 | Year 2 | Year 3 | Year … | Year n | Avg. | Avg. Ratio |
| Information from Balance Sheet | | | | | | | |
| Total Assets (TA) |  |  |  |  |  |  |  |
| Total Liabilities (TL) |  |  |  |  |  |  |
| Net Worth (NW) |  |  |  |  |  |  |  |
| Current Assets (CA) |  |  |  |  |  |  |  |
| Current Liabilities (CL) |  |  |  |  |  |  |
| Information from Income Statement | | | | | | | |
| Total Revenue (TR) |  |  |  |  |  |  |  |
| Profits Before Taxes (PBT) |  |  |  |  |  |  |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |
|  | | | | | | | |

 Attached are copies of financial statements (balance sheets, including all related notes, and income statements) for the years required above complying with the following conditions:

* Must reflect the financial situation of the Applicant or partner to a JVCA, and not sister or parent companies
* Historic financial statements must be audited by a certified accountant
* Historic financial statements must be complete, including all notes to the financial statements
* Historic financial statements must correspond to accounting periods already completed and audited (no statements for partial periods shall be requested or accepted)

|  |
| --- |
| **Average Annual Turnover** |

**Form FIN – 3.2**

Applicant’s Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

JVCA Partner Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ICB No. and title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Page \_\_\_\_\_\_\_ of \_\_\_\_\_\_\_ pages

|  |  |  |
| --- | --- | --- |
| Annual turnover data (construction only) | | |
| Year | Amount and Currency | US$ equivalent |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
|  | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |
| \*Average Annual Construction Turnover | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ |

\*Average annual turnover calculated as total certified payments received for work in progress or completed over the number of years specified in Section III, Evaluation and QualificationCriteria, Sub-Factor 3.2, divided by that same number of years.

|  |
| --- |
| Financial Resources |

**Form FIN 3.3**

**Current Contract Commitments**

Tenderers and each partner to a JV should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, or for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.

In case of a Joint Venture, each Joint Venture Partner must fill out this form separately and provide the Joint Venture Partner’s name below:

Joint Venture Partner: ………………………………….

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | **Name of Contract** | **Employer’s**  **Contact (Address, Tel, Fax)** | **Contract Completion Date** | **Outstanding Contract  Value**  **(X) a** | **Remaining Contract Period in months (Y)  b** | **Monthly Financial Resources Requirement**  **(X / Y)** |
| **1** |  |  |  |  |  |  |
| **2** |  |  |  |  |  |  |
| **3** |  |  |  |  |  |  |
| **4** |  |  |  |  |  |  |
| **Total Monthly Financial Requirements for Current Contract Commitments** | | | | | | **MVR ……………** |

a Remaining outstanding contract values to be calculated from 28 days prior to the bid submission deadline (MVR equivalent based on the foreign exchange rate as of the same date).

bRemaining contract period to be calculated from 28 days prior to bid submission deadline.

**Form FIN 3.4**

**Financial Resources**

**Each Tenderer must fill out this form.**

Specify proposed sources of financing, such as liquid assets, unencumbered real assets, lines of credit, and other financial means, net of current commitments, available to meet the total construction cash flow demands of the subject contract or contracts as indicated in Section III (Evaluation and Qualification Criteria)

|  |  |
| --- | --- |
| **Source of financing** | **Amount (in MVR equivalent)** |
| Working Capital (to be taken from FIN - 1) |  |
| Lines of Credit *a* |  |
| Other Financial Resources *b* |  |
|  |  |

**a**  Shall be substantiated by a letter from the bank/financial institution issuing the line of credit in accordance with note 1 of 2.3.3. Financial Resources in Section III- Evaluation and Qualification criteria.

**b**Other financial means such as unencumbered real assets should be substantiated with “Asset Clearance Certificate” from all the Banks and financial institutions currently running in the Maldives, and provide documentary evidence stating its clearance from any encumbrance, liens or any obligations on any assets claimed as financial resources.

|  |
| --- |
| **General Experience – Design Experience** |

**Form EXP – 4.1(a)**

Applicant’s Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

JVCA Partner Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ICB No. and title: \_\_\_\_\_\_\_\_\_\_\_\_

Page \_\_\_\_\_\_\_ of \_\_\_\_\_\_\_ pages

| Starting Month / Year | Ending Month / Year | Years\* | Contract Identification | Role of Bidder |
| --- | --- | --- | --- | --- |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |

\*List calendar year for years with contracts *with at least nine (9) months activity* per year starting with the earliest year

|  |
| --- |
| **General Experience- Construction Experience** |

**Form EXP – 4.1(b)**

Applicant’s Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

JVCA Partner Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ ICB No. and title: \_\_\_\_\_\_\_\_\_\_\_\_

Page \_\_\_\_\_\_\_ of \_\_\_\_\_\_\_ pages

| Starting Month / Year | Ending Month / Year | Years\* | Contract Identification | Role of Bidder |
| --- | --- | --- | --- | --- |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |
| \_\_\_\_\_\_ | \_\_\_\_\_\_ |  | Contract name:  Brief Description of the Works performed by the Bidder:  Name of Employer:  Address: | \_\_\_\_\_\_\_\_\_ |

\*List calendar year for years with contracts *with at least nine (9) months activity* per year starting with the earliest year

|  |
| --- |
| **Specific Design Experience** |

**Form EXP – 4.2(a)**

**Each Tenderer must fill out this form.**

Tenderer’s Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

JV Partner Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Procurement Ref No: \_\_\_\_\_\_\_\_\_\_\_

Page \_\_\_\_\_\_\_ of \_\_\_\_\_\_\_ pages

| **Similar Contract Contract number….. of ……** | **Information** | | |
| --- | --- | --- | --- |
| **Contract Identification Number** |  | | |
| **Contract Name** |  | | |
| **Award date** |  | | |
| **Completion date** |  | | |
| **Role in Contract** | ☐Contractor | ☐ Management Contractor | ☐Subcontractor |
| **Total contract amount** |  | | MVR |
| **If partner in a JV or subcontractor, specify participation of total contract amount** | % |  | MVR |
| **Description of the similarity [**in accordance with Sub-Factor 2.4.2) of Section III (Evaluation and Qualification Criteria)] in: |  |  |  |
| **Physical size** |  | | |
| **Complexity** |  | | |
| **Methods/Technology** |  | | |
| **Employer’s Name:** |  | | |
| **Address:** |  | | |
| **Telephone/fax number:** |  | | |
| **E-mail:** |  | | |

*\*\*Reference Letters should be attached with the forms.*

|  |
| --- |
| **Specific Construction Experience** |

**Form EXP – 4.2(b)**

**Each Tenderer must fill out this form.**

Tenderer’s Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

JV Partner Legal Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Procurement Ref No: \_\_\_\_\_\_\_\_\_\_\_

Page \_\_\_\_\_\_\_ of \_\_\_\_\_\_\_ pages

| **Similar Contract Contract number….. of ……** | **Information** | | |
| --- | --- | --- | --- |
| **Contract Identification Number** |  | | |
| **Contract Name** |  | | |
| **Award date** |  | | |
| **Completion date** |  | | |
| **Role in Contract** | ☐Contractor | ☐ Management Contractor | ☐Subcontractor |
| **Total contract amount** |  | | MVR |
| **If partner in a JV or subcontractor, specify participation of total contract amount** | % |  | MVR |
| **Description of the similarity [**in accordance with Sub-Factor 2.4.2) of Section III (Evaluation and Qualification Criteria)] in: |  |  |  |
| **Physical size** |  | | |
| **Complexity** |  | | |
| **Methods/Technology** |  | | |
| **Employer’s Name:** |  | | |
| **Address:** |  | | |
| **Telephone/fax number:** |  | | |
| **E-mail:** |  | | |

*\*\*Reference Letters should be attached with the forms.*

## **Section VI. Eligible Countries**

**Eligibility for the Provision of Works in Public Procurement**

1. The Government of the Maldives permits firms and individuals from all countries to offer works for publically funded contracts.
2. As an exception, firms of a Country or goods manufactured in a Country may be excluded if:
3. as a matter of law or official regulation, the Republic of Maldives prohibits commercial relations with that Country, or
4. by an Act of Compliance with a Decision of the United Nations Security Council taken under Chapter VII of the Charter of the United Nations, the Republic of Maldives prohibits any import of goods from that Country or any payments to persons or entities in that Country.
5. For the information of Tenderers, at the present time firms, goods, works and services from the following countries are excluded from this tendering:

**No countries are excluded from tendering.**

# **PART 2 – Works Requirements**

## **Section VII. Scope of Works**

**Contents**

[**1. Description of the Works**](#_Toc118810062)

1. **Financing models**
2. **Description of the Works**
3. **Background**

The Government of the Maldives is seeking a qualified party to finance (based on the financial model proposed by the contractor), design, and construct **50 Housing units in R. Rasmaadhoo** each comprising three bedrooms with attached bathrooms of 860-950 square feet, across the following islands in the Maldives.

The Housing units should be:

Option 1: Individual units (1000 square feet, single storey)

Option 2: 1 Buildings of 9 storey (8 apartments in each floor) (860 to 950 square feet)

***Note: Housing requirements are subjected to change during the detailed design stage.***

1. **Scope of Works**

The Scope of Work will be divided into the following key stages:

1. Design Stage
2. Construction Stage
3. Maintenance Stage

The total project duration shall not exceed **550 calendar days**.

1. **Design Stage**

Contractor shall complete the detail design prior to construction work, in accordance to Employer’s requirement, tender document and relevant local authorities. The contractor shall not deviate his detail design from the information provided by the Employer.

Employer will provide the support to give clarification to any queries which the contractor would require at any stage. The design shall take into account cost effectiveness as per housing standards.

With the submission of Contractor’s Documents, the Employer would provide the necessary feedback. In giving feedbacks the Employer would check whether if it fits the design guidelines, function, aesthetics, materials, façade etc. and stakeholder consultation will be conducted in order to attain satisfactory level of work.

The Design Stage is only deemed to be completed when the Employer has issued the approval for all Contractor’s Documents related to Design Stage”.

The scope of works of the project also includes (but not limited to):

* Assessment of existing site conditions
* Carrying out an Environmental Impact Assessment (EIA)
* Development of conceptual design
* Development of detailed design

Other factors that should be taken into account when designing and constructing the housing units and buildings are:

* The design of project shall comply with the Design Guidelines.
* All Design and Construction work should be carried out in accordance to British Standard in addition to the local regulation.
  1. **Contractor’s Documents Related to Design Stage**

The following documents shall be submitted to the Employer by the Contractor:

* EIA (to be submitted to EIA and should be done to EPA requirement)  
   Detail Design Report including calculations, survey results etc.
* Concept for housing units
* Layout drawing of the proposed housing units
* Preliminary design of housing units and buildings
* Detailed design of housing units and buildings.
* Bill of Quantities, including Master List of all material and equipment required for the project.
* Work schedule
* The Contractor shall submit proposed work schedule. The work schedule shall indicate the major works to be carried out under the scope of the project. The work schedule shall clearly show the proposed start and end date for the project and major milestones.
* Following points shall be taken into consideration when preparing the work schedule.
  + - Detail design and EIA period shall be clearly specified and should be included within the total duration of the project
    - Contractor shall allow for yearly climatic conditions in the Maldives.

1. **Construction Stage**

The Contractor shall commence the Permanent Works only when the Contractor receives approval “Contractor’s Documents related to Design Stage” from the Employer.

The Contractor shall execute the Works in accordance to the approved Drawings, Technical Specifications, Conditions of contract and compliance with requirements of relevant authorities. The work progress and quality of work will be inspected by the Employer throughout the Construction Stage, to check whether the Works confirm with the above-mentioned documents. The Contractor shall facilitate the Employer to carry out these inspections.

The Construction stag is only deemed to be completed when the Employer has issued the “Taking-Over Certificate” in accordance to the Conditions of Contact.

* 1. **Contractor’s Documents related to Construction Stage**

The Contractor shall submit all the documents stated in Employer’s Requirements and Conditions of Contract for Review and approval.

1. **Maintenance Stage**

The Contractor shall rectify any defect notified prior and during the Maintenance stage in accordance to the approved Drawings, Technical Specifications, Conditions of contract and compliance with requirements of relevant authorities.

The Maintenance period shall be minimum duration of 365 calendar days.

The Maintenance stag is only deemed to be completed when the Employer has issued the “Performance Certificate” in accordance to the Conditions of Contact.

4.1 Contractor’s Documents related to Maintenance Stage

The Contractor shall submit all the documents stated in Employer’s Requirements and Conditions of Contract for Review and approval.

1. **Conditions of Contract**

The Conditions of Contract comprise the “General Conditions” (Section 5), which form part of the “Conditions of Contract for EPC/Turnkey Projects” Second Edition 2017 published by the Federation Internationale des Ingenieurs-Conseils (FIDIC), and the following “Particular Conditions” (Section 6), which include amendments and additions to such General Conditions.

1. **Standards**

All construction works shall be executed in strict accordance with the approved drawings and method statements, ensuring full compliance with the technical specifications. International standards may be applied, provided they do not conflict with national regulations or guidelines.

1. **Work progress**

The actual work progress will be determined by the Employer in reference to the submitted Work program

2- Financing Model Options

|  |  |  |  |
| --- | --- | --- | --- |
| **Category No.** | **No. of Housing Units** | **Financing Model** | **Eligible Contractors** |
| Category – 1 | 50 and below Housing Units | * + - 1. PPP model       2. A mix of government financing and contractor       3. Contractor arranged loan with up to 15% equity contribution by the government       4. Contractor Financing. | National Contractors |
| Category - 2 | 51 – 150 Housing Units | 1. PPP model 2. A mix of government financing and contractor 3. Contractor arranged loan with up to 15% equity contribution by the government 4. Contractor Financing | National Contractors  National Contractors and International Contractors JV |
| Category - 3 | 200 - 250 Housing Units | 1. PPP model 2. A mix of government financing and contractor 3. Contractor arranged loan with up to 15% equity contribution by the government 4. Contractor Financing. | National Contractors  National Contractors and International Contractors JV  International Contractors |
| Category - 4 | 300 and above Housing Units | 1. PPP model 2. Contractor arranged loan with up to 15% equity contribution by the government 3. Contractor Financing. | National Contractors  National Contractors and International Contractors JV  International Contractors |

Note:

* All the contracts are EPC Contracts.
* Preference will be given to contractors based on the financing model they put forward / (or the evaluation will prioritize contractors according to their proposed financing model.)

1. *In this context, any action to influence the procurement process or contract execution for undue advantage is improper.* [↑](#footnote-ref-1)
2. *For the purpose of this sub-paragraph, “another party” refers to a public official acting in relation to the procurement process or contract execution. In this context, “public official” includes Government staff and employees of other organizations taking or reviewing procurement decisions.* [↑](#footnote-ref-2)
3. *For the purpose of this sub-paragraph, “parties” refers to participants in the procurement process (including public officials) attempting either themselves, or through another person or entity not participating in the procurement or selection process, to simulate competition or to establish bid prices at artificial, non-competitive levels, or are privy to each other’s bid prices or other conditions.* [↑](#footnote-ref-3)
4. *For the purpose of this sub-paragraph, “party” refers to a participant in the procurement process or contract execution****.*** [↑](#footnote-ref-4)
5. [↑](#footnote-ref-5)
6. [↑](#footnote-ref-6)
7. Including eligibility criteria for participation in the supply of goods, works and related services. [↑](#footnote-ref-7)
8. This requirement also applies to contracts executed by the Bidder as JV member. [↑](#footnote-ref-8)
9. Failure to submit and omission of information in Form CON-2 shall not be a ground for bid rejection and such non-compliance will be subject to clarification and rectification during bid evaluation. However, failure of the Bidder to submit the omitted form after clarification shall lead to rejection of the Bid. [↑](#footnote-ref-9)
10. Financial resources such as Line of Credits specified shall be sought from Financial Institutions. All financing facilities sought for other than this specific project, shall be presented along with a written confirmation of the facility balance by the facility provider. The written confirmation shall not carry a date earlier than 30 days prior to the date of bid submission. [↑](#footnote-ref-10)
11. Subcontracts shall be considered only for First Tier Subcontracts (Works subcontracted through Primary Contractor), which are inline and in full adherence to the main contracts. Such contracts shall also be subject to verification by the Employer, Government Authorities and Third Parties. [↑](#footnote-ref-11)
12. All contracts submitted for experience requirements shall be subject to verification by the Employer, Government Authorities and Third Parties. [↑](#footnote-ref-12)
13. 100% of the works fully completed. [↑](#footnote-ref-13)
14. 90% of the works completed and asset/place have been put to use for the purpose for which they were intended. [↑](#footnote-ref-14)