









**Section 6**  
**Additional Information**



## Form II – Annual Turnover data

*All bidders and partners of a joint venture must complete the information in this form. The information supplied should be the annual turnover of the Bidder (or each member of joint venture), the terms of the amounts billed to the clients for each year for work in progress or completed at the end of the period reported.*

*Use a separate sheet for each partner of a joint venture.*

<b>Annual turnover data (Catering only) for the last three years</b>	
<b>Year</b>	<b>Turnover</b>
2010	
2009	
2008	
2007	

## Form III - Summary of Contract Commitments/ works in Progress

*All bidders and partners of a joint venture Bidder should provide information on their current commitments on all contracts that have been awarded, or for which a letter of intent or acceptance has been received, of for contracts approaching completion, but for which an unqualified, full completion certificate has yet to be issued.*

Name of Contract	Value of outstanding work	Estimated completion date
1		
2		
3		
4		
5		
6		
7		



## Form IV – Financial Data

*All Bidders and partners of a joint venture, should provide financial information to demonstrate that they meet the requirements for prequalification. Each applicant or partner of a joint venture must fill in this form. If necessary, use separate sheets to provide complete banker information. A copy of the audited balance sheet for each of the last three years should be attached.*

<b>Banker</b>	Name of banker:	
	.....	
	Address of Banker:	
	.....	
	Telephone:	Contact name and title:
	.....	.....
	Facsimile:	
	.....	

*Summarize actual assets and liabilities for the previous three years*

Financial information	Previous three years		
	2010	2009	2008
1. Total assets			
2. Current assets			
3. Total liabilities			
4. Current liabilities			

*Specify proposed sources of credit line to meet the cash flow demands of the Project.*

Source of credit line	Amount
1.	
2	
3	

*Attach audited financial statement for the last three years (for the individual applicant or each partner)*

*Firms owned by individuals, and partnerships, may submit their balance sheets certified by a registered accountants.*

## Form V – Joint Venture Data

*A copy of the joint venture agreements must be attached to this form.*

<b>Name of all partners</b>
1. Lead partner: .....
2. Partner: .....
3. Partner: .....
4. Partner: .....

*Total value of annual construction turnover, in terms of work billed to clients at the end of the Project*

<b>Annual Turnover Data ( Catering only) for the last three years</b>			
<b>Partner</b>	<b>Year 2010</b>	<b>Year 2009</b>	<b>Year 2008</b>
1. Lead partner			
2. partner			
3. partner			
4. partner			
<b>Total</b>			



## Form VII – Personnel / Staff Proposed for the Project

*For specific positions essential to contract implementation, bidders should provide the names of candidates qualified to meet the specified requirements stated for each position. The data on their experience should be supplied in separate sheets using one form IX for each candidate. Attach copy of CV's.*

1.	Title of position:
	Name of candidate:
2	Title of position:
	Name of candidate:
3	Title of position:
	Name of candidate:
4	Title of position:
	Name of candidate:

## Form VIII – Experience Summary of Key Personnel

*Please include the following staff proposed to carry out the project. Attach copy of Qualification certificates and CV's.*

Position:		
<b>Candidate Information</b>	Name of Candidate:	Date of birth:
	Professional Experience:	Highest Qualification achieved:
<b>Present employment</b>	Name of Employer:	
	Address of Employer:	
	Telephone:	Facsimile:
	Years with present Employer:	

*Summarize professional experience over the last 10 years, in reverse chronological order. Indicate particular technical and managerial experience relevant to the project.*

<b>From</b>	<b>to</b>	<b>Company:</b>	<b>Project:</b>
		Position:	
		Relevant Experience:	
<b>From</b>	<b>to</b>	<b>Company:</b>	<b>Project:</b>
		Position:	
		Relevant Experience:	

