



Ministry of Finance  
Male', Maldives

Reference Number: (IUL)13-K/13/2021/338

Project Number: TES/2021/G-019

## INVITATION FOR BIDS

1. The Ministry of Finance, (“the Employer”), invites bids from eligible and qualified bidders for the Project **Procurement of Contract Management System and E-signature Services Provider**.
2. **International Competitive Bidding (ICB)** will be conducted in accordance with the procedures specified in the Saudi Fund for Development’s ‘Guidelines for the Procurement of Goods and Contracting for the Execution of Works’. Qualifications requirements are stated in the Bidding Document.
3. The Bidder shall furnish a bid security of **MVR 60,000.00 (Sixty Thousand MVR or equivalent in United States Dollar)** for the project. The Bid security shall be valid for 148 days from the date of bid opening.
4. To obtain further information and inspect the Bidding Documents, Bidders should contact:  
  
Ms. Fathimath Rishfa Ahmed  
Chief Procurement Executive  
National Tender  
Ministry of Finance,  
Ameenee Magu, Malé,  
20379  
Republic of Maldives,  
Tel: (960) 3349296, (960) 3349147  
E-Mail: [aishath.nadheema@finance.gov.mv](mailto:aishath.nadheema@finance.gov.mv)  
[tender@finance.gov.mv](mailto:tender@finance.gov.mv)
5. Interested Bidders shall register with the Ministry of Finance, from **08<sup>th</sup> November 2021 to 6<sup>th</sup> December 2021 between 830hrs and 1200hrs** on all working days by:
  - a) payment of a non-refundable Registration fee of **MVR 1,500.00 (Maldivian Rufiyaa One Thousand Five Hundred) or USD 100.00 (United States Dollar One Hundred)**, through our online payment portal - **Ban'deyri Pay** (<https://bandeyripay.finance.gov.mv/>), or by electronic transfer to a designated bank account, information of which can be requested through email to above given email addresses, and;

b) Once the payment has been confirmed, the Bidder shall be registered upon submitting in person or by electronic mail, the following information:

- Name and Address of the Bidder
- Name, Email address and contact number of the Contact Person(s)
- Copy of the Payment/Transaction Receipt.

6. A complete set of TOR and related documentation shall be available on the Ministry of Finance website [www.finance.gov.mv](http://www.finance.gov.mv) for downloading. The Ministry of Finance shall not be held liable for any information not received by the Bidder, and it is the Bidder's responsibility to verify the website for the latest information related to this invitation for bid.
7. Any clarifications to the project may be sent to the address in Clause 4 of this invitation for bids on or before **1400 Hours Maldivian Time on Monday, 22<sup>nd</sup> November 2021. Any Clarification request received after the Clarification deadline shall not be accepted**
8. Bids shall be valid for a period of 120 days from the date of bid opening and shall be sealed and delivered to the Ministry of Finance at the address specified in Clause 5 of this Invitation for Bids, on or before **1100 hours Maldivian Time on 8<sup>th</sup> December 2021**, at which time they will be opened in the presence of the Bidders who wish to attend the bid opening. Late bids will be rejected.

4<sup>th</sup> November 2021