Section 2: Bid Data Sheet

A. General

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| **ITB 1.1** | The number of the Invitation for Bids (IFB) is **(IUL)13-K/13/2024/39** |
| **ITB 1.1** | The Employer is: **Ministry of Social and Family Development (MSFD)** |
| **ITB 1.1** | The name of the bidding process is: **Construction of a New Domestic Violence/ Gender Based Violence Shelter in Addu City Hithadhoo**  The identification numberof the bidding process is: **TES/2025/W-004**  The number and identification of lots comprising this bidding process is: **N/A** |
| **ITB 2.1** | The Borrower is: **Republic of Maldives**. |
| **ITB 2.1** | The name of the Project is: **Strengthening Gender Inclusive Initiatives (SGII)**  Project Number: 54373-001. Please refer to <https://www.adb.org/projects/54373-001/main> |

B. Contents of Bidding Documents

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| ITB 7.1 | For **clarification purposes** only, the Employer’s address is:   |  |  | | --- | --- | | Attention: | Ms. Fathimath Rishfa Ahmed, Chief Procurement Executive, National Tender Department, Ministry of Finance and Planning | | Street address: | Ameenee Magu, | | City: | Male’, 20379 | | Country: | Republic of Maldives | | Telephone: | (+960) 3349102, (+960) 3349106 | | E-mail: | [ibrahim.aflah@finance.gov.mv](mailto:ibrahim.aflah@finance.gov.mv)  [tender@finance.gov.mv](mailto:%20tender@finance.gov.mv) |   Requests for clarification should be received by the Employer no later than: **13:30hrs (Local Time). 14th April 2025.** |
| **ITB 7.4** | A Pre-Bid meeting **shall** take place online.  Date: 8th April 2025  Time: 11:00 Local Time  Place: online via Microsoft Teams  Link to Join:  <https://teams.microsoft.com/l/meetup-join/19%3ameeting_MjA5YjVkZDAtNDUyYi00MjdhLTk5ZjAtYWQyODJlMGQ5ZTE5%40thread.v2/0?context=%7b%22Tid%22%3a%2242574d6e-387c-4791-9a63-d01d7bea16bf%22%2c%22Oid%22%3a%222e429da4-33fc-42b7-abe6-997578a626a2%22%7d>  A site visit conducted by the Employer **will not be** organized. |

C. Preparation of Bids

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| ITB 10.1 | The language of the Bid is: **English** |
| **ITB 11.1 (b)** | In accordance with ITB 12 and ITB 14, the following schedules shall be submitted with the bid, including the priced Bill of Quantities for admeasurement contracts and Activity Schedule for lump sum contracts: **schedules such as schedule of equipment, key personnel and Subcontractors, and data on financial resources for meeting the required financial resources requirement that must be submitted with the Bid together with the price schedules** |
| **ITB 11.1 (h)** | The Bidder shall submit with its Bid the following additional documents:   1. **Power of Attorney** to confirm authorization of the signatory of the Bid to commit the Bidder, in accordance with ITT Clause 20.2. 2. **Business Registration Certificate.**   Registration is not required for International bidders at this stage. However, international bidders shall be responsible to ensure that they confirm with required registration under **Foreign Investment Registration and Foreign Direct Investment Policy** requirements of Maldives prior to bid submission. For more information please visit: <http://www.trade.gov.mv/>   1. **GST Registration Certificate.**   International foreign companies who are already engaged in any work in Maldives, or have re-registered their entity in the Maldives, or have incorporated a company in Maldives shall be eligible to pay local taxes under tax regulations of the Maldives. For more information please visit: <https://www.mira.gov.mv/>   1. **National Contractors Registry Certificate.**   All contractors should adhere to National Contractors Registry and all relevant guidelines and shall sought any permits, if required, applicable at the time of submission of the tender. For more information please visit:<http://www.infrastructure.gov.mv/> |
| **ITB 12.1** | The units and rates in figures entered into the Activity Schedule should be typewritten or if written by hand, must be in print form. Activity Schedule not presented accordingly may be considered nonresponsive. |
| **ITB 13.1** | Alternative bids **shall not be** permitted. |
| **ITB 13.2** | Alternative times for completion **shall not be** permitted. |
| **ITB 13.4** | Alternative technical solutions shall be permitted for the following parts of the Works: **None** |
| **ITB 14.5** | The prices quoted by the Bidder shall be fixed and not subject to adjustment during the performance of the Contract. |
| **ITB 14.7** | All bids shall be quoted inclusive of all applicable local taxes and GST.  Where bid prices quoted is not indicated or mentioned as “exclusive” of GST or local taxes, the Employer have the right to take the quoted bid price deemed to be inclusive of GST and all applicable local taxes. |
| **ITB 15.1** | The prices shall be quoted by the bidder and shall be paid in:   1. **Maldivian Rufiyaa (MVR)** |
| **ITB 18.1** | The bid validity period shall be **120 days**. |
| **ITB 19.1** | The Bidder shall furnish a bid security in the amount of  **MVR 250,000.00 (Maldivian Rufiyaa Two Hundred and Fifty Thousand)** |
| **ITB 19.2** | The ineligibility period will be **Not Applicable** |
| **ITB 19.3** | Sub-paragraph (a) is replaced with the following:  an unconditional guarantee issued by a bank, or financial institution such as an insurance company or surety company (original hard copy of the guarantee) which is callable upon demand, without conditions, and issued by a reputable and credible financial institution.  Bid Security in the form of SWIFT message MT760 will not be accepted. |
| **ITB 19.4** | Subject to the succeeding sentences, any bid not accompanied by an irrevocable and callable bid security shall be rejected by the Employer as nonresponsive. If a Bidder submits a bid security that (i) deviates in form, amount, and/or period of validity, or (ii) does not provide sufficient identification of the Bidder (including, without limitation, failure to indicate the name of the Joint Venture or, where the Joint Venture has not yet been constituted, the names of all future Joint Venture Partners), the Employer shall request the Bidder to submit a compliant bid security within **14 days** of receiving such a request. Failure to provide a compliant bid security within the prescribed period of receiving such a request shall cause the rejection of the Bid. |
| **ITB 20.1** | In addition to the original Bid, the number of copies is: **1 hard copy (Original with stamped), 1 soft copy of the original in pdf format (on a virus free flash drive or in accessible disc)** |
| **ITB 20.2** | The written confirmation of authorization to sign on behalf of the Bidder shall consist of: An organizational document, board resolution or its equivalent, or power of attorney specifying the representative’s authority to sign the Bid on behalf of, and to legally bind, the Bidder. If the Bidder is an intended or an existing Joint Venture, the power of attorney should be signed by all partners and specify the authority of the named representative of the Joint Venture to sign on behalf of, and legally bind, the intended or existing Joint Venture. If the Joint Venture has not yet been formed, also include evidence from all proposed Joint Venture partners of their intent to enter into a Joint Venture in the event of a contract award in accordance with ITB 11.2. |
| **ITB 20.2** | The Bidder shall submit an acceptable authorization within **14 days.** |

D. Submission and Opening of Bids

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| **ITB 21.1** | Bidders shall submit their Bids by mail or by hand. |
| **ITB 21.1 (b)** | Electronic bidding submission procedures shall be: Not Applicable |
| **ITB 22.1** | For **bid submission purposes** only, the Employer’s address is:   |  |  | | --- | --- | | Attention: | Ms. Fathimath Rishfa Ahmed, Chief Procurement Executive, National Tender Department, Ministry of Finance and Planning | | Street address: | Ameenee Magu, | | Floor/Room number: | National Tender Department - Meeting Room | | City: | Male’, 20379 | | Country: | Republic of Maldives |   **The deadline for bid submission is:**  Date: **28th April 2025**  Time: **10:00:00 hrs (Maldives Time)** |
| **ITB 25.1** | The bid opening shall take place at:   |  |  | | --- | --- | | National Tender Department, Ministry of Finance and Planning | | | Street address: | Ameenee Magu, | | Floor/Room number: | National Tender Department Meeting Room | | City: | Male’, 20379 | | Country: | Republic of Maldives |   Date: **28th April 2025**  Time: **10:00:00 hrs (Maldives Time)** |
| **ITB 25.1** | Electronic bid opening procedure shall be as follows: **Not Applicable** |
| **ITB 25.3** | The Letter of Bid and Schedules shall be initialed by **three (03)** representatives of the Employer attending the Bid opening. |

E. Evaluation and Comparison of Bids

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| **ITB 32.1** | The currency that shall be used for bid evaluation and comparison purposes to convert all bid prices expressed in various currencies into a single currency is: **MVR (Maldivian Rufiyaa)**  The source of the selling exchange rate shall be: **Maldives Monetary Authority (MMA).**  The date for the selling exchange rate shall be: **28 Days** prior to the submission of the bid |
| **ITB 33.1** | Domestic preference **shall not** apply. |
| **ITB 34.1** | The Employer **does not intend** for the contractor to execute any specific elements of the Works through nominated subcontractors. |
| **ITB 38.2** | The qualifications of other firms such as the Bidder’s subsidiaries, parent entities, or affiliates shall not be permitted. |
| **ITB 40.1** | Standstill provisions shall apply. The duration of standstill period will be **10 business days** from the date of notice of intention for award of contract.  The Employer shall, at the start of the standstill period, notify in writing each Bidder that submitted a bid, of its intention to award a contract to the successful Bidder at the end of standstill period. The notification using the form included in Section 9 (Contract Forms) shall include the following information:   1. the name of each Bidder who submitted a Bid; 2. the bid prices as read out at bid opening; 3. the name and evaluated prices of each Bid that was evaluated; 4. the name of Bidders whose bids were rejected and the reasons for their rejection; 5. the name of the winning Bidder, and the price it offered, as well as the duration and summary scope of the contract awarded; and 6. a statement of the reason(s) the bid of the unsuccessful Bidder to whom the notification is addressed was unsuccessful, unless the price information under (e) of this paragraph already reveals the reason. |

F. Award of Contract

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| **ITB 45.1** | The procedures for Bidding-Related Complaints are referenced in the Procurement Regulations for ADB Borrowers (Appendix 7). The Bidder should submit its complaint following these procedures, in writing, to:   |  |  | | --- | --- | | Attention: | Ms. Fathimath Rishfa Ahmed Chief Procurement Executive, National Tender Department, Ministry of Finance and Planning | | Street address: | Ameenee Magu, | | City: | Male’, 20379 | | Country: | Republic of Maldives | | Telephone: | (+960) 3349102, (+960) 3349106 | | E-mail: | [Ibrahim.aflah@finance.gov.mv](mailto:Ibrahim.aflah@finance.gov.mv)  [tender@finance.gov.mv](mailto:tender@finance.gov.mv) | |