

Minutes of Pre-Bid Meeting

Project Title: Strengthening Gender Inclusive Initiatives (SGII)

Contract Package: CW-01 Construction of GBV shelter at ADDU

Date: 8th April 2025

Time: 11:00am, Local Time

Mode: Online via Teams

1. Facilitator

The meeting was facilitated by **Ibrahim Aflaah, Procurement Officer** from **National Tender Department, Ministry of Finance and Planning**.

2. Purpose of the Meeting

The objective of the pre-bid meeting was to:

- Brief prospective bidders on the bidding process,
- Clarify aspects of the bidding documents,
- Address queries received from interested bidders,
- Ensure a transparent and competitive procurement process.

At the beginning of the meeting, Abdulla Irufan, Procurement Specialist (SGII), provided a presentation giving an overview of the project, including its objectives, scope of work, key deliverables, and implementation timeline.

3. Attendance

A. Representatives from the Employer / PMU

No.	Name	Organization	Position
1	Fathimath Abdulla Saeed	MSFD/SGII	Project Coordinator
2	Abdulla Irufan	MSFD/SGII	Procurement Specialist



B. Bidders' Representatives

No.	Name	Organization	Position
1	Hassan Mehmood	FEDO Pvt Ltd	Representative
2	Ali Noorahdheen	Noorahdheen Investment	Owner
3	Thasneem	Altec Maldives Pvt Ltd	Representative

4. Summary of Discussions and Clarifications

- The following queries were received from Ali Noorahdheen from Noorahdheen Investment and clarifications were given.

Query 1: Do we have to submit a detailed design with the bid? Should the construction be same as provided concept drawing?

Clarification: [Submission of a detailed design is not required at the bidding stage.](#)
[Construction shall be carried out in accordance with the provided concept drawing.](#)

Query 2: Will there be any changes to the floor plan?

Clarification: [No](#)

Query 3: Do we need to submit a BOQ with the activity schedule?

Clarification: [No, please refer to Section 2: Bid Data Sheet, ITB 11.1 \(b\).](#)

[The bidder is required to submit the completed Activity Schedule provided in Section 4 – Bidding Forms](#)

5. Next Steps

- Bidders were reminded to submit any additional queries in writing by **14th April 2025**.
- The bid submission deadline remains **28th April 2025** unless revised via an addendum.

6. Closing

The meeting concluded at **11:35am**. All participants were thanked for their attendance and interest in the project.

