



Social Workers

Social workers work in health care facilities and are responsible for providing assistance and advice to people with various social problems. They provide assistance to a wide spectrum of individuals that includes children, women, the elderly, people with special needs, families and drug addicts.

Optional Job Titles:						Basic Salary (monthly in MVR):		20,593	
• Chief Social Work Officer			• Chief Clinical Social Worker			• Principal Social Worker			
MISSCO Code	Skill Level	Public Service Rank	Job Family	Institutional Category	Attendance Benefit (daily in MVR)	Job Allowance (monthly in MVR)			
						Step 1	Step 2	Step 3	
2635	4	11	Legal, Cultural & Social Service	3	319	11,794	13,563	15,332	
Licenses and professional trainings		Registered and license issued by the Maldives Allied Health Council.							
Education qualification and work experience		<ol style="list-style-type: none"> Maldives National Qualifications Framework level 7/8 qualifications, and level 9 qualification, and level 10 qualification in the field of Social Work recognized by the Maldives Allied Health Council, and minimum 8 years of relevant work experience. OR; Maldives National Qualifications Framework level 7/8 qualifications, and level 9 qualification in the field of Social Work recognized by the Maldives Allied Health Council, and minimum 12 years of relevant work experience. 							
Field of study		Social Work							
Areas of work experience (recruiting institution to select the relevant area or areas depending on the job description)		Social assistance and protection related work.							



Typical core job duties (note: The examples specified here are possible duties equivalent for a job at this rank of this job matrix. The recruiting institution is required to make necessary amendments for each job)

1. Preparation of information on socio-psychiatric case history for use in pre-admission screening and diagnosis, and preparation of social work treatment plan.
2. Develop social work plans to assist those in need of psychiatric assistance.
3. Provide clinical social work intervention in the areas of counseling support, crisis intervention and discharge planning.
4. Provide psycho-emotional, socio-economic input to medical and multi-disciplinary health care teams to achieve holistic patient care.
5. Undertake comprehensive assessment of psycho-emotional state of the patient and family members, coping mechanism, social and financial resources and availability of relevant community resources prior to admission.
6. Work with the community to facilitate effective post-discharge support.
7. Work with multi-disciplinary teams to provide holistic care to patients.
8. Provide leadership for medical social work teams and contribute in the development of the department.
9. Liaise with schools and community organisations for proactive case management.
10. Identify clinical areas for improvement regarding medical social work and work with stakeholders to improve them.
11. Conduct research to advance knowledge in the field of social work.



Optional Job Titles:					Basic Salary (monthly in MVR):		18,033	
• Lead Social Worker			• Lead Clinical Social Worker		• Lead Medical Social Worker			
MISSCO Code	Skill Level	Public Service Rank	Job Family	Institutional Category	Attendance Benefit (daily in MVR)	Job Allowance (monthly in MVR)		
						Step 1	Step 2	Step 3
2635	4	10	Legal, Cultural & Social Service	3	280	10,328	11,877	13,426
Licenses and professional trainings		Registered and license issued by the Maldives Allied Health Council.						
Education qualification and work experience		<ol style="list-style-type: none"> Maldives National Qualifications Framework level 7/8 qualifications, and level 9 qualification, and level 10 qualification in the field of Social Work recognized by the Maldives Allied Health Council, and minimum 4 years of relevant work experience. OR; Maldives National Qualifications Framework level 7/8 qualifications, and level 9 qualification in the field of Social Work recognized by the Maldives Allied Health Council, and minimum 8 years of relevant work experience. 						
Field of study		Social Work						
Areas of work experience (recruiting institution to select the relevant area or areas depending on the job description)		Social assistance and protection related work.						
Typical core job duties (note: The examples specified here are possible duties equivalent for a job at this rank of this job matrix. The recruiting institution is required to make necessary amendments for each job)		<ol style="list-style-type: none"> Prepare patient/families psycho-social assessments by obtaining key data for presentation to interdisciplinary teams, and participate in decision making and planning for treatment and aftercare. Provide psycho-social counseling with minimal supervision to patients and families to shape their lives in accordance with the medical treatment plan in recovery from an illness or injury. Represent the hospital at community meetings and act as a liaison and coordinator between community and hospital programmes. Participate in and contribute to formal inter-disciplinary meetings and conferences. Provide in-service training to social workers and other professionals on selected topics within the area of expertise. 						

6. Supervise the work of social work students and entry level social workers and provide training and leadership to them.
7. Maintain familiarity with international developments in the field of medical social service.



Optional Job Title:					Basic Salary (monthly in MVR):		16,879	
Specialist Social Worker								
MISSCO Code	Skill Level	Public Service Rank	Job Family	Institutional Category	Attendance Benefit (daily in MVR)	Job Allowance (monthly in MVR)		
						Step 1	Step 2	Step 3
2635	4	9	Legal, Cultural & Social Service	3	213	7,877	9,059	10,241
Licenses and professional trainings		Registered and license issued by the Maldives Allied Health Council.						
Education qualification and work experience		<ol style="list-style-type: none"> Maldives National Qualifications Framework level 7/8 qualifications, and level 9 qualification, and level 10 qualification in the field of Social Work recognized by the Maldives Allied Health Council, and minimum 1 year of relevant work experience. OR; Maldives National Qualifications Framework level 7/8 qualifications, and level 9 qualification in the field of Social Work recognized by the Maldives Allied Health Council, and minimum 4 years of relevant work experience. 						
Field of study		Social Work						
Areas of work experience (recruiting institution to select the relevant area or areas depending on the job description)		Social assistance and protection related work.						
Typical core job duties (note: The examples specified here are possible duties equivalent for a job at this rank of this job matrix. The recruiting institution is required to make necessary amendments for each job)		<ol style="list-style-type: none"> Conduct psycho-social assessment of children and their families and provide necessary assistance to the cases assigned. Maintain a close relationship with the clients and take necessary steps to improve their mental health on a daily basis. Share the treatment needs of patients and plan treatment programmes, and work to make positive changes based on the results of the given treatment. Conduct counselling sessions for participants in mental health programmes, monitor the situation and prepare progress reports and social inquiry reports for their assessments. 						

5. Interviews clients, reviews records, and consult with other professionals to assess the mental or physical condition of the client or patient.
6. Collaborate with counsellors, physicians, and nurses to plan and coordinate care, based on social work experience and patient needs.
7. Monitor, evaluate, and record client progress regarding treatment goals.
8. Assist in organizing support groups to help family members and client or patient.
9. Modify treatment plans according to changes in client status.



Optional Job Title:					Basic Salary (monthly in MVR):		14,686	
Senior Social Worker								
MISSCO Code	Skill Level	Public Service Rank	Job Family	Institutional Category	Attendance Benefit (daily in MVR)	Job Allowance (monthly in MVR)		
						Step 1	Step 2	Step 3
2635	4	8	Legal, Cultural & Social Service	3	185	6,854	7,882	8,910
Licenses and professional trainings		Registered and license issued by the Maldives Allied Health Council.		<p>If the individual does not have a required work experience after the completion of MNQF level 7/8 qualification and level 9 qualification, he/she will be employed in a Public Service Rank 7 job of this job matrix. After completing the required 1-year work experience, he/she can be transferred to a Public Service Rank 8 job of this matrix.</p> <p>However, if the individual has acquired minimum 1 year work experience by the time he/she completes the MNQF level 7/8 qualification and level 9 qualification, he/she can be employed directly to a Public Service Rank 8 job of this matrix.</p>				
Education qualification and work experience		<ol style="list-style-type: none"> Maldives National Qualifications Framework level 7/8 qualifications, and level 9 qualification in the field of Social Work recognized by the Maldives Allied Health Council, and minimum 1 year of relevant work experience. <p style="text-align: center;">OR;</p> <ol style="list-style-type: none"> Maldives National Qualifications Framework level 7/8 qualifications in the field of Social Work recognized by the Maldives Allied Health Council, and minimum 4 years of relevant work experience. 						
Field of study		Social Work						
Areas of work experience (recruiting institution to select the relevant area or areas depending on the job description)		Social assistance and protection related work.						
Typical core job duties (note: The examples specified here are possible duties equivalent for a job at this rank of this job matrix. The recruiting institution is required to		<ol style="list-style-type: none"> Counselling clients in individual and group sessions to help them deal with substance abuse, mental and physical illness, poverty, unemployment, or physical abuse. Interviews clients, review records, and consults with other professionals to assess the mental or physical condition of the client or patient. 						

make necessary amendments for each job)

3. Collaborate with counsellors, physicians and nurses to plan and coordinate care, based on social work experience and patient needs.
4. Monitor, evaluate, and record client progress regarding treatment goals.
5. Directs the client or family to community resources to assist in recovery from mental or physical illnesses, and to ensure access to services such as financial assistance, legal assistance, housing, employment and education.
6. Assist in organising support groups to help family members and client or patient.
7. Modify treatment plans according to changes in client status.
8. Plan and implement programmes to prevent drug abuse, combat social problems, or improve health and counselling services in the community.



Optional Job Title:					Basic Salary (monthly in MVR):		12,821	
Social Worker								
MISSCO Code	Skill Level	Public Service Rank	Job Family	Institutional Category	Attendance Benefit (daily in MVR)	Job Allowance (monthly in MVR)		
						Step 1	Step 2	Step 3
2635	4	7	Legal, Cultural & Social Service	3	162	5,983	6,880	7,777
Licenses and professional trainings		Registered and license issued by the Maldives Allied Health Council.		While the individual is undertaking professional training to acquire the license from the Maldives Allied Health Council to work as a licensed Social Worker, he/she will be employed in a Public Service Rank 5 job of this job matrix. After obtaining license, he/she can be transferred to a Public Service Rank 7 job of this matrix.				
Education qualification		Maldives National Qualifications Framework level 7/8 qualifications in a related field of study recognised by the Maldives Allied Health Council.						
Field of study		Social Work						
Typical core job duties (note: The examples specified here are possible duties equivalent for a job at this rank of this job matrix. The recruiting institution is required to make necessary amendments for each job)		<ol style="list-style-type: none"> 1. Collaborate with other professionals to assess the health or physical condition of patients and the needs of clients. 2. Investigate cases of child abuse or neglect and take approved protective measures. 3. Directs the client or family to community resources to support recovery from mental or physical illnesses and ensure access to services such as financial assistance, legal assistance, housing, employment and education. 4. Assist clients and patients in individual and group sessions to help them overcome dependencies, recover from illness and adapt to life. 5. Assist in organising support groups to help the client or patient. 6. Advocate on behalf of clients to resolve issues. 7. Identify potential societal barriers to client or patient progress through interviews and review of patient records. 8. Use consultation data and social work experience to plan and coordinate client or patient care and rehabilitation, and follow up to ensure service effectiveness. 9. Modify treatment plans to reflect changes in clients' conditions. 10. Monitor, evaluate, and record client progress against measurable goals outlined in treatment plan. 						

Optional Job Title:					Basic Salary (monthly in MVR):		9,514	
Associate Social Worker								
MISSCO Code	Skill Level	Public Service Rank	Job Family	Institutional Category	Attendance Benefit (daily in MVR)	Job Allowance (monthly in MVR)		
						Step 1	Step 2	Step 3
3412	3	5	Legal, Cultural & Social Service	3	120	4,440	5,106	5,772
Licenses and professional trainings		Registered and license issued by the Maldives Allied Health Council.						
Education qualification		Maldives National Qualifications Framework level 5/6 qualifications in a related field of study recognised by the Maldives Allied Health Council.						
Field of study		Social Work						
Typical core job duties (note: The examples specified here are possible duties equivalent for a job at this rank of this job matrix. The recruiting institution is required to make necessary amendments for each job)		<ol style="list-style-type: none"> 1. Conduct psycho-social assessment of patients and their families, study cases properly and provide necessary assistance to them. 2. Maintain a close relationship with the clients and take necessary steps to improve their mental health on a daily basis. 3. Monitor the status of the participants and prepare progress reports. 4. Conduct assessments and social inquiry reports of participants in the programmes. 5. Maintain files of programme's participants. 6. Update and maintain case track and statistics of assigned cases. 7. Continuously share care needs of patients, monitor treatment results and help them make positive lifestyle changes. 						



Optional Job Title:						Basic Salary (monthly in MVR):		8,889
Assistant Social Worker								
MISSCO Code	Skill Level	Public Service Rank	Job Family	Institutional Category	Attendance Benefit (daily in MVR)	Job Allowance (monthly in MVR)		
						Step 1	Step 2	Step 3
3412	3	4	Legal, Cultural & Social Service	3	72	2,666	3,066	3,466
Licenses and professional trainings		Registered and license issued by the Maldives Allied Health Council.			Since the Level 4 qualification of the National Qualifications Framework is no longer registered with the Maldives Allied Health Council, no further appointments will be made to this rank except for those who transfer to this rank of the job matrix when the pay framework comes into force.			
Education qualification		Maldives National Qualifications Framework level 4 qualification in a related field of study recognised by the Maldives Allied Health Council.						
Field of study		Social Work						
Typical core job duties (note: The examples specified here are possible duties equivalent for a job at this rank of this job matrix. The recruiting institution is required to make necessary amendments for each job)		<ol style="list-style-type: none"> 1. Assist clients in accessing services by telephone and in-hospital. 2. Engage clients in beneficial activities. 3. Assess clients and gather relevant information. 4. Assist clients and their families by providing relevant information. 5. Contact other agencies and services for referral opportunities. 6. Maintain accurate records and prepare reports. 7. Participate in training programmes and meetings related to field of work. 8. Check for signs of child abuse. 9. Assist in providing crisis intervention. 						

